Dear Ms. Cate Brownlee,

This letter is to inform you that your requested event, to be held on the 21st & 28th of February, has been approved. Please ensure that you have this form with you on site in the event that UAPD or UA officials request to view it for verification.

If you are representing a University Department or Organization and need to request a work order, please have your designated building representative contact the Customer Service Center. To facilitate electrical needs, grounds requests such as trash cans and liners, ensuring irrigation systems have been turned off in the event area, line locates for tents larger than 10x10, or any other needs, please call 348-6001. All other requestors submitting a Grounds Use Permit must be sponsored by a University Department or entity who attends the event and supplies their University of Alabama account number or FOPAL. Events/Parties that set up tents for their functions must remove them after the event has concluded. If a tent company/vendor has been contracted to set up a tent, it must be understood that tents may remain on campus no later than 10 a.m. the following day. Please note: The collection of donations, funding or monies at an outdoor campus event is not permissible for reasons of safety. If you have questions or concerns, please contact our office.

Regards,

Justin Miles
Grounds Use Permit Coordinator
THE UNIVERSITY OF ALABAMA OFFICE OF FACILITIES AND GROUNDS
APPLICATION FOR USE OF CAMPUS GROUNDS

1. Name of Applicant: Gate Brownlee Phone No.: [Redacted]
Local Address: [Redacted] E-mail: [Redacted]
City: Tuscaloosa State: AL Zip: 35401

2. Representing (Self/Name of UA Org. or Dept.): Self/Collier Dobbs’ Campaign
Office/Position Held in Org./Dept.: ______________________________

UNIVERSITY ACCOUNT NUMBER: ___________________________

3. CAMPUS GROUNDS REQUESTED: Quad Sections 3D, 3E, 4D, 4E, 5D, 5E, 6D, 6E
(Attach a campus map if necessary. If event is on the Quad, please specify which section.)

*At NO TIME will unauthorized vehicles be allowed on the Quad for any reason.

NUMBER OF PERSONS EXPECTED TO ATTEND: 30

4. DATE OF USE: 02/21/2023 TIME — From: 9AM To: 4PM
(Generally, The Office of Landscape and Grounds must have at least a 10 business days notice for the event to be processed.)

If this is a recurring event, please list the other dates and times:

DATE OF USE: ____________________________ TIME — From: ________________ To: ________________
DATE OF USE: ____________________________ TIME — From: ________________ To: ________________
DATE OF USE: ____________________________ TIME — From: ________________ To: ________________

5. PURPOSE for which Use of Grounds is being requested: SGA Campaign Stop

6. Do you request permission to use SOUND EQUIPMENT? □ Yes □ No
(if yes, please describe equipment).

7. Do you request permission to display, build, or erect any STRUCTURES? □ Yes □ No
(if yes, please describe them in detail).

8. Will there be FOOD? □ Yes □ No
(if yes, please describe what will be served)

Will the food be sold □ or □ given away during the event?
Will the food be home cooked or catered?

9. Will there be ALCOHOL at this event? □ Yes □ No

10. HEALTH & SAFETY STANDARDS/LIABILITY: I understand that this event must meet all health and safety requirements of the University, City and County of Tuscaloosa, and State of Alabama and agree to ensure conformity with all such requirements.

I further agree to take full responsibility to manage this event in such a way as to comply fully with UA’s policy relating to the Use of University Space, Facilities & Grounds; the General Terms and Conditions; and all other relevant University policies and procedures.

I agree to remove all trash and other items associated with this event, and to return the grounds to pre-event condition. In the event that I fail to return the grounds to pre-event conditions, the University will assess the reasonable costs of labor (at a minimum of four (4) hours per person performing the labor), damages, clean-up and repairs. For University organizations and departments, such reasonable costs will be assessed to the University Account number provided above. For individual faculty and staff members, the University will provide me an invoice itemizing the amount I owe, and I agree to be personally responsible for the amounts set forth in the invoice. If I fail to pay the invoice within seven (7) days of the University issuing it to me, I authorize the amount of the invoice to be satisfied by payroll deduction (including a lump sum deduction) and by any other method allowed by law.

Applicant Signature: __________________________ Date: 02/10/2023

Applicant Printed Name: Cate Brownlee

11. Will CHILDREN (age 0-17) be participating in or attending your event? □ Yes □ No

If yes, will the children be supervised at all times during the event by a parent, guardian, or teacher? □ Yes □ No

Depending on the type of event proposed, there may be other forms or steps in addition to this one—and other offices to contact—before the event can be considered for approval. If you are a student organization, you will need to register your event with The SOURCE utilizing the Online Event Planning Form.

* * *

Should you have questions, please refer to UA’s Grounds Use Permit website.

Please return your completed Application and any required certifications to:

Donna McCray — Director of UA Facilities Operations and Grounds Use Permits
Box 870294 • 1204 14th Street • Tuscaloosa, Alabama 35487
205-348-6777 • groundspermits@fa.ua.edu

Office Use Only:

Approved: [Signature] Date: 2-16-23 Confirmation Sent:
THE UNIVERSITY OF ALABAMA OFFICE OF FACILITIES AND GROUNDS
APPLICATION FOR USE OF CAMPUS GROUNDS

1. Name of Applicant: Gate Brownlee
   Phone No.: [Redacted]
   Local Address: [Redacted]
   E-mail: [Redacted]
   City: Tuscaloosa
   State: AL
   Zip: 35401

2. Representing (Self/Name of UA Org. or Dept.): Self/Collier Dobbs' Campaign
   Office/Position Held in Org./Dept.: [Redacted]

3. CAMPUS GROUNDS REQUESTED: Walk of Champions
   (Attach a campus map if necessary. If event is on the Quad, please specify which section.)
   *At NO TIME will unauthorized vehicles be allowed on the Quad for any reason.

   NUMBER OF PERSONS EXPECTED TO ATTEND: 30

4. DATE OF USE: 02/28/2023
   TIME — From: 9am To: 4pm
   (Generally, The Office of Landscape and Grounds must have at least a 10 business days notice for the
event to be processed.)

   If this is a recurring event, please list the other dates and times:
   DATE OF USE:
   TIME — From: To:
   DATE OF USE:
   TIME — From: To:
   DATE OF USE:
   TIME — From: To:

5. PURPOSE for which Use of Grounds is being requested: SGA Campaign Stop

6. Do you request permission to use SOUND EQUIPMENT? □ Yes □ No
   (if yes, please describe equipment)

7. Do you request permission to display, build, or erect any STRUCTURES? □ Yes □ No
   (if yes, please describe them in detail)

8. Will there be FOOD? □ Yes □ No
   (if yes, please describe what will be served)

   Will the food be sold or given away during the event?
Will the food be home cooked or catered?

9. Will there be ALCOHOL at this event? □ Yes □ No

10. HEALTH & SAFETY STANDARDS/LIABILITY: I understand that this event must meet all health and safety requirements of the University, City and County of Tuscaloosa, and State of Alabama and agree to ensure conformity with all such requirements.

I further agree to take full responsibility to manage this event in such a way as to comply fully with UA's policy relating to the Use of University Space, Facilities & Grounds; the General Terms and Conditions; and all other relevant University policies and procedures.

I agree to remove all trash and other items associated with this event, and to return the grounds to pre-event condition. In the event that I fail to return the grounds to pre-event conditions, the University will assess the reasonable costs of labor (at a minimum of four (4) hours per person performing the labor), damages, clean-up and repairs. For University organizations and departments, such reasonable costs will be assessed to the University Account number provided above. For individual faculty and staff members, the University will provide me an invoice itemizing the amount I owe, and I agree to be personally responsible for the amounts set forth in the invoice. If I fail to pay the invoice within seven (7) days of the University issuing it to me, I authorize the amount of the invoice to be satisfied by payroll deduction (including a lump sum deduction) and by any other method allowed by law.

Applicant Signature:__________________________ Date: 02/07/2023

Applicant Printed Name: Cate Brownlee

11. Will CHILDREN (age 0-17) be participating in or attending your event? □ Yes □ No

If yes, will the children be supervised at all times during the event by a parent, guardian, or teacher?
□ Yes □ No

Depending on the type of event proposed, there may be other forms or steps in addition to this one—and other offices to contact—before the event can be considered for approval. If you are a student organization, you will need to register your event with The SOURCE utilizing the Online Event Planning Form.

* * *

Should you have questions, please refer to UA's Grounds Use Permit website.

Please return your completed Application and any required certifications to:

Donna McCray — Director of UA Facilities Operations and Grounds Use Permits
Box 870294 • 1204 14th Street • Tuscaloosa, Alabama 35487
205-348-6777 • groundspermits@fa.ua.edu

Office Use Only:

Approved: [Signature] Date: 2-22-23 Confirmation Sent: [Stamp]
**THE UNIVERSITY OF ALABAMA OFFICE OF FACILITIES AND GROUNDS**

**APPLICATION FOR USE OF CAMPUS GROUNDS**

1. **Name of Applicant:** Cate Brownlee  
   **Phone No.:** [Redacted]  
   **Local Address:** [Redacted]  
   **E-mail:** [Redacted]  
   **City:** Tuscaloosa  
   **State:** AL  
   **Zip:** 35401

2. **Representing (Self/Name of UA Org. or Dept.):** Self/Collier Dobbs' Campaign  
   **Office/Position Held in Org./Dept.:** [Redacted]

3. **UNIVERSITY ACCOUNT NUMBER:** [Redacted]

4. **CAMPUS GROUNDS REQUESTED:** QUAD (3D, 3E, 4D, 4E, 3A, 3B, 3G, 3H, G6, H6, G7, H7, A6, B6, A7, B7)  
   (Attach a campus map if necessary. If event is on the Quad, please specify which section.)

   *At NO TIME will unauthorized vehicles be allowed on the Quad for any reason.*

   **NUMBER OF PERSONS EXPECTED TO ATTEND:** 40

5. **DATE OF USE:** 02/28/2023  
   **TIME — From:** 9AM  
   **To:** 5PM

   (Generally, The Office of Landscape and Grounds must have at least a 10 business days notice for the event to be processed.)

   If this is a recurring event, please list the other dates and times:

   **DATE OF USE:** [Redacted]  
   **TIME — From:** [Redacted]  
   **To:** [Redacted]

6. **PURPOSE for which Use of Grounds is being requested:** SGA Campaign Stop

7. **Do you request permission to use SOUND EQUIPMENT?**  
   □ Yes  ■ No
   (if yes, please describe equipment)

8. **Do you request permission to display, build, or erect any STRUCTURES?**  
   □ Yes  ■ No
   (if yes, please describe them in detail)

9. **Will there be FOOD?**  
   □ Yes  ■ No
   (if yes, please describe what will be served)

   Will the food be sold [ ] or [ ] given away during the event?
Will the food be home cooked or catered? ___________________________________  

9. Will there be ALCOHOL at this event? □ Yes □ No  

10. HEALTH & SAFETY STANDARDS/LIABILITY: I understand that this event must meet all health and safety requirements of the University, City and County of Tuscaloosa, and State of Alabama and agree to ensure conformity with all such requirements. 

I further agree to take full responsibility to manage this event in such a way as to comply fully with UA’s policy relating to the Use of University Space, Facilities & Grounds; the General Terms and Conditions; and all other relevant University policies and procedures. 

I agree to remove all trash and other items associated with this event, and to return the grounds to pre-event condition. In the event that I fail to return the grounds to pre-event condition, the University will assess the reasonable costs of labor (at a minimum of four (4) hours per person performing the labor), damages, clean-up and repairs. For University organizations and departments, such reasonable costs will be assessed to the University Account number provided above. For individual faculty and staff members, the University will provide me an invoice itemizing the amount I owe, and I agree to be personally responsible for the amounts set forth in the invoice. If I fail to pay the invoice within seven (7) days of the University issuing it to me, I authorize the amount of the invoice to be satisfied by payroll deduction (including a lump sum deduction) and by any other method allowed by law. 

Applicant Signature: ____________________________ Date: 02/10/2023  

Applicant Printed Name: CATE BROWNLEE  

11. Will CHILDREN (age 0-17) be participating in or attending your event? □ Yes □ No  

If yes, will the children be supervised at all times during the event by a parent, guardian, or teacher? □ Yes □ No  

Depending on the type of event proposed, there may be other forms or steps in addition to this one—and other offices to contact—before the event can be considered for approval. If you are a student organization, you will need to register your event with The SOURCE utilizing the Online Event Planning Form. 

* * * *  

Should you have questions, please refer to UA’s Grounds Use Permit website. 

Please return your completed Application and any required certifications to:  

Donna McCray — Director of UA Facilities Operations and Grounds Use Permits  
Box 870294 • 1204 14th Street • Tuscaloosa, Alabama 35487  
205-348-6777 • groundspermits@fa.ua.edu  

Office Use Only:  
Approved:  
Date: 2-16-23 Confirmation Sent:  

APPROVED
THE UNIVERSITY OF ALABAMA OFFICE OF FACILITIES AND GROUNDS
APPLICATION FOR USE OF CAMPUS GROUNDS

1. Name of Applicant: Cate Brownlee
   Phone No.: [REDACTED]

   Local Address: [REDACTED]
   E-mail: [REDACTED]

   City: Tuscaloosa
   State: AL
   Zip: 35401

2. Representing (Self/Name of UA Org. or Dept.): Self/ Collier Dobbs' Campaign

   Office/Position Held in Org./Dept.: [REDACTED]

   UNIVERSITY ACCOUNT NUMBER: [REDACTED]

3. CAMPUS GROUNDS REQUESTED: Shelby Quad (outside Shelby Hall)
   (Attach a campus map if necessary. If event is on the Quad, please specify which section.)

   *At NO TIME will unauthorized vehicles be allowed on the Quad for any reason.

   NUMBER OF PERSONS EXPECTED TO ATTEND: 40

4. DATE OF USE: 02/28/2023
   TIME — From: 9AM To: 4PM
   (Generally, The Office of Landscape and Grounds must have at least a 10 business days notice for the event to be processed.)

   If this is a recurring event, please list the other dates and times:

   DATE OF USE: __________________________
   TIME — From: _______ To: _______

   DATE OF USE: __________________________
   TIME — From: _______ To: _______

   DATE OF USE: __________________________
   TIME — From: _______ To: _______

5. PURPOSE for which Use of Grounds is being requested: SGA Campaign Stop

6. Do you request permission to use SOUND EQUIPMENT? ☐ Yes ☐ No
   (if yes, please describe equipment)

7. Do you request permission to display, build, or erect any STRUCTURES? ☐ Yes ☐ No
   (if yes, please describe them in detail)

8. Will there be FOOD? ☐ Yes ☐ No
   (if yes, please describe what will be served)

   Will the food be sold ☐ or ☐ given away during the event?
9. Will there be ALCOHOL at this event? □ Yes □ No

10. HEALTH & SAFETY STANDARDS/LIABILITY: I understand that this event must meet all health and safety requirements of the University, City and County of Tuscaloosa, and State of Alabama and agree to ensure conformity with all such requirements.

I further agree to take full responsibility to manage this event in such a way as to comply fully with UA's policy relating to the Use of University Space, Facilities & Grounds; the General Terms and Conditions; and all other relevant University policies and procedures.

I agree to remove all trash and other items associated with this event, and to return the grounds to pre-event condition. In the event that I fail to return the grounds to pre-event conditions, the University will assess the reasonable costs of labor (at a minimum of four (4) hours per person performing the labor), damages, clean-up and repairs. For University organizations and departments, such reasonable costs will be assessed to the University Account number provided above. For individual faculty and staff members, the University will provide me an invoice itemizing the amount I owe, and I agree to be personally responsible for the amounts set forth in the invoice. If I fail to pay the invoice within seven (7) days of the University issuing it to me, I authorize the amount of the invoice to be satisfied by payroll deduction (including a lump sum deduction) and by any other method allowed by law.

Applicant Signature: ___________________________ Date: 02/10/2023

Applicant Printed Name: CATE BROWNLEE

11. Will CHILDREN (age 0-17) be participating in or attending your event? □ Yes □ No

If yes, will the children be supervised at all times during the event by a parent, guardian, or teacher? □ Yes □ No

Depending on the type of event proposed, there may be other forms or steps in addition to this one—and other offices to contact—before the event can be considered for approval. If you are a student organization, you will need to register your event with The SOURCE utilizing the Online Event Planning Form.

*   *   *

Should you have questions, please refer to UA’s Grounds Use Permit website.

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Box 870294 • 1204 14th Street • Tuscaloosa, Alabama 35487
205-348-6777 • groundspermits@fa.ua.edu

Office Use Only: [Signature]
Approved: [Signature] Date: 2-16-23 Confirmation Sent: [Signature]
THE UNIVERSITY OF ALABAMA OFFICE OF FACILITIES AND GROUNDS
APPLICATION FOR USE OF CAMPUS GROUNDS

1. Name of Applicant: Cate Brownlee
   Phone No.: [Redacted]
   Local Address: [Redacted]
   E-mail: [Redacted]
   City: Tuscaloosa
   State: AL
   Zip: 35401

2. Representing (Self/Name of UA Org. or Dept.): Self/ Collier Dobbs' Campaign
   Office/Position Held in Org./Dept.: [Redacted]

UNIVERSITY ACCOUNT NUMBER: [Redacted]

3. CAMPUS GROUNDS REQUESTED: Outside Tutwiler Dormitory
   (Attach a campus map if necessary. If event is on the Quad, please specify which section.)
   *At NO TIME will unauthorized vehicles be allowed on the Quad for any reason.

   NUMBER OF PERSONS EXPECTED TO ATTEND: 40

4. DATE OF USE: 02/28/2023
   TIME — From: 9AM       To: 4PM
   (Generally, The Office of Landscape and Grounds must have at least a 10 business days notice for the event to be processed.)

   If this is a recurring event, please list the other dates and times:

   DATE OF USE: [Redacted]
   TIME — From: [Redacted] To: [Redacted]
   DATE OF USE: [Redacted]
   TIME — From: [Redacted] To: [Redacted]
   DATE OF USE: [Redacted]
   TIME — From: [Redacted] To: [Redacted]

5. PURPOSE for which Use of Grounds is being requested: SGA Campaign Stop

6. Do you request permission to use SOUND EQUIPMENT? □ Yes ☐ No
   (if yes, please describe equipment).

7. Do you request permission to display, build, or erect any STRUCTURES? □ Yes ☐ No
   (if yes, please describe them in detail).

8. Will there be FOOD? □ Yes ☐ No
   (if yes, please describe what will be served).

   Will the food be sold ☐ or ☐ given away during the event?
Will the food be home cooked or catered?

9. Will there be ALCOHOL at this event? □ Yes □ No

10. HEALTH & SAFETY STANDARDS/LIABILITY: I understand that this event must meet all health and safety requirements of the University, City and County of Tuscaloosa, and State of Alabama and agree to ensure conformity with all such requirements.

I further agree to take full responsibility to manage this event in such a way as to comply fully with UA's policy relating to the Use of University Space, Facilities & Grounds; the General Terms and Conditions; and all other relevant University policies and procedures.

I agree to remove all trash and other items associated with this event, and to return the grounds to pre-event condition. In the event that I fail to return the grounds to pre-event conditions, the University will assess the reasonable costs of labor (at a minimum of four (4) hours per person performing the labor), damages, clean-up and repairs. For University organizations and departments, such reasonable costs will be assessed to the University Account number provided above. For individual faculty and staff members, the University will provide me an invoice itemizing the amount I owe, and I agree to be personally responsible for the amounts set forth in the invoice. If I fail to pay the invoice within seven (7) days of the University issuing it to me, I authorize the amount of the invoice to be satisfied by payroll deduction (including a lump sum deduction) and by any other method allowed by law.

Applicant Signature: ___________________________ Date: _______________

Applicant Printed Name: ___________________________

CATE BROWNLEE

11. Will CHILDREN (age 0-17) be participating in or attending your event? □ Yes □ No

If yes, will the children be supervised at all times during the event by a parent, guardian, or teacher? □ Yes □ No

Depending on the type of event proposed, there may be other forms or steps in addition to this one—and other offices to contact—before the event can be considered for approval. If you are a student organization, you will need to register your event with The SOURCE utilizing the Online Event Planning Form.

* * *

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Box 870294 • 1204 14th Street • Tuscaloosa, Alabama 35487
205-348-6777 • groundspermits@fa.ua.edu

Office Use Only:

Approved: ___________________________ Date: 2-16-23 Confirmation Sent: ___________________________
THE UNIVERSITY OF ALABAMA OFFICE OF FACILITIES AND GROUNDS
APPLICATION FOR USE OF CAMPUS GROUNDS

1. Name of Applicant: Cate Brownlee
   Phone No.: [Redacted]
   Local Address: [Redacted]
   E-mail: [Redacted]
   City: Tuscaloosa
   State: AL
   Zip: 35401

2. Representing (Self/Name of UA Org. or Dept.): Self/Collier Dobbs' Campaign
   Office/Position Held in Org./Dept.: [Redacted]

3. CAMPUS GROUNDS REQUESTED: Presidential Village (Outside of the Robert E. Witt Center)
   (Attach a campus map if necessary. If event is on the Quad, please specify which section.)
   *At NO TIME will unauthorized vehicles be allowed on the Quad for any reason.
   NUMBER OF PERSONS EXPECTED TO ATTEND: 40

4. DATE OF USE: 02/28/2023
   TIME — From: 9AM To: 4PM
   (Generally, The Office of Landscape and Grounds must have at least a 10 business days notice for the event to be processed.)
   If this is a recurring event, please list the other dates and times:
   DATE OF USE: ___________________________ TIME — From: _______ To: _______
   DATE OF USE: ___________________________ TIME — From: _______ To: _______
   DATE OF USE: ___________________________ TIME — From: _______ To: _______

5. PURPOSE for which Use of Grounds is being requested: SGA Campaign Stop

6. Do you request permission to use SOUND EQUIPMENT? □ Yes □ No
   (if yes, please describe equipment)

7. Do you request permission to display, build, or erect any STRUCTURES? □ Yes □ No
   (if yes, please describe them in detail)

8. Will there be FOOD? □ Yes □ No
   (if yes, please describe what will be served)
   Will the food be sold [ ] or [ ] given away during the event?
Will the food be home cooked or catered?

9. Will there be ALCOHOL at this event? □ Yes □ No

10. HEALTH & SAFETY STANDARDS/LIABILITY: I understand that this event must meet all health and safety requirements of the University, City and County of Tuscaloosa, and State of Alabama and agree to ensure conformity with all such requirements.

I further agree to take full responsibility to manage this event in such a way as to comply fully with UA’s policy relating to the Use of University Space, Facilities & Grounds; the General Terms and Conditions; and all other relevant University policies and procedures.

I agree to remove all trash and other items associated with this event, and to return the grounds to pre-event condition. In the event that I fail to return the grounds to pre-event conditions, the University will assess the reasonable costs of labor (at a minimum of four (4) hours per person performing the labor), damages, clean-up and repairs. For University organizations and departments, such reasonable costs will be assessed to the University Account number provided above. For individual faculty and staff members, the University will provide me an invoice itemizing the amount I owe, and I agree to be personally responsible for the amounts set forth in the invoice. If I fail to pay the invoice within seven (7) days of the University issuing it to me, I authorize the amount of the invoice to be satisfied by payroll deduction (including a lump sum deduction) and by any other method allowed by law.

Applicant Signature: __________________________ Date: ______________

Applicant Printed Name: CATE BROWNLEE

11. Will CHILDREN (age 0-17) be participating in or attending your event? □ Yes □ No

If yes, will the children be supervised at all times during the event by a parent, guardian, or teacher? □ Yes □ No

Depending on the type of event proposed, there may be other forms or steps in addition to this one—and other offices to contact—before the event can be considered for approval. If you are a student organization, you will need to register your event with The SOURCE utilizing the Online Event Planning Form.

* * *

Should you have questions, please refer to UA’s Grounds Use Permit website.

Please return your completed Application and any required certifications to:

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Box 870294 • 1204 14th Street • Tuscaloosa, Alabama 35487
205-348-6777 • groundspermits@fa.ua.edu

Office Use Only:
Approved: __________________________ Date: 2-11-23 Confirmation Sent:

APPROVED