



2023 Academic Affairs RESOURCE GUIDE

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ACADEMIC CALENDAR

with added *time management recommendations*

JANUARY

Jan. 11: Classes begin for Spring Full Term

Jan. 16: Martin Luther King Jr. Day (UA closed)

Jan. 18: Last day to add or drop a course without a grade of "W" for Spring Full Term

Jan. 24: Last day to drop a Monday-only For-Credit course without a grade of "W"

FEBRUARY

Feb. 13: Classes begin for Spring 2

Feb. 22: Last day to remove a Four-Week "I" or "N" grade from previous semester

MARCH

Mar. 3: Degree application deadline and Midterm grade entry deadline (11:59 p.m.)

Mar.10-19: Spring Holidays (UA closed)

Mar. 20: Have advising appointment scheduled or completed for Summer/Fall 2023

Mar. 22: One week left to drop a course with a grade of "W" for Spring Full Term

Mar. 23: Last day to upload a defended thesis or dissertation to the ProQuest Website

Mar. 27: Registration for Summer and Fall 2023 begins

Mar. 28: Last day to add or drop a course with a grade of "W" for Spring Full Term

APRIL

Apr. 3-7: Honors Week

Apr. 7: Honors Day (Classes dismissed; UA offices open)

Apr. 21: Last day for all examinations and extended assignments

Apr. 21: Last day to submit a Master's Exam Form or Capstone Project Form

Apr. 24: Classes resume for dead week (Last week before finals)

Apr. 28: Classes end for Full Term and Spring 2

Apr. 28: Last day to withdraw from the Spring Full/Spring 2 Terms

MAY

May 1-5: Final Exams

May 5-7: Spring Commencement

May 9: Final grade entry deadline (11:59 p.m.)

May 24: Undergraduate transfer credit deadline

May 26: Degree completion, Diploma address, & Diploma name change deadlines

JUNE

Jun. 16: Diploma ship day

Know Your Libraries!

The University of Alabama offers four academic libraries for students to utilize as resources and/or great places to study. Each library is unique... check out their specifications and hours of operations below:

Typical hours may vary on holidays and special occasions. Check out [https://www.lib.ua.edu/#/hours?](https://www.lib.ua.edu/#/hours?library=rodgers&month=0)

[library=rodgers&month=0](https://www.lib.ua.edu/#/hours?library=rodgers&month=0) for the latest operating hours of UA Libraries or <https://www.lib.ua.edu> for more information.

Gorgas Library

Gorgas supports teaching/research needs in humanities, social sciences, and government information as the campus' main library. Among the research libraries in the state of Alabama, Gorgas Library provides the latest technology-driven services and unparalleled print and online research collections.

Mon - Thurs: 7:30 a.m to 2 a.m.

Friday: 7:30 a.m. to 9 p.m.

Saturday: 10 a.m. to 9 p.m.

Sunday: 11 a.m. to 2 a.m.

Gorgas is typically open 24/7 on or leading up to final exams; perfect for late night study sessions!

Bruno Business Library

The Angelo Bruno Business Library serves the business information needs of the students and faculty of the Culverhouse College of Business and the Manderson Graduate School of Business. Bruno has just recently reopened following a renovation during the Spring 2022 semester!

Mon - Thurs: 7:30 a.m to 1 a.m.

Friday: 7:30 a.m. to 7 p.m.

Saturday: 10 a.m. to 7 p.m.

Sunday: 11 a.m. to 1 a.m.

McLure Education Library

McLure Library is focused on serving the the faculty, students, and staff of the College of Education and the Graduate School of Education at The University of Alabama.

Mon - Thurs: 7:30 a.m. to Midnight

Friday: 7:30 a.m. to 6 p.m.

Saturday: 10 a.m. to 6 p.m.

Sunday: 1 p.m. to Midnight

Rodgers Library

Rodgers Library serves the faculty and students in the College of Engineering, the Capstone College of Nursing, and the science departments within Arts & Sciences.

Mon - Thurs: 7:30 a.m. to 2 a.m.

Friday: 7:30 a.m. to 6 p.m.

Saturday: 10 a.m. to 6 p.m.

Sunday: 11 a.m. to 2 p.m.

On-Campus Academic Resources & Tutoring

- Capstone Center for Student Success (CCSS): success.ua.edu
professional skills sessions available
- UA Career Center: career.sa.ua.edu
- UA Writing Center: writingcenter.ua.edu
- Undecided Majors: <https://sga.sa.ua.edu/resources/undecided-major-videos/>
- Mathematics Technology Learning Center (MTLC): <https://mtlc.ua.edu/>
- Office of Disability Services: ods.ua.edu
- Believe UA: <https://dos.sa.ua.edu/programs/believe-ua/>
- Online Student Success Coaching Appointments:
<https://success.ua.edu/academic-coaching>
- UA Student Resources: <https://www.ua.edu/students>
includes tools, academic resources, and services

Academic Wellness Resources

- Division of Student Life Counseling Center: counseling.ua.edu
- Counseling Center Support Groups:
<https://counseling.sa.ua.edu/counseling/support-groups/>
- Dealing with Test Anxiety: <https://counseling.sa.ua.edu/resources/test-anxiety/>
- Tips for Time Management: <https://counseling.sa.ua.edu/resources/time-management/>
- Tips for Stress Management: <https://counseling.sa.ua.edu/resources/stress-management/>

Advising & Registration Resources

The majority of advising will take place online across all colleges at the University. Make sure to call your own college for up-to-date specifics.

Your personal advisor can be found at the top of your DegreeWorks profile.

The following is the location and contact information of advising for each college:

- College of Arts & Sciences (200 Clark Hall): student.services@as.ua.edu
- Culverhouse College of Business (10 Bidgood Hall): businessatbama@cba.ua.edu
- C&IS (190 Reese Phifer Hall): tischstudentserv@ua.edu
- College of Education (104 Carmichael Hall): eduadvisor@bamaed.ua.edu
- College of Engineering (2087 H.M. Comer Hall): coe-advising@ua.edu
- College of Human Environmental Sciences (206 Doster):
hesstudents@ches.ua.edu
- Capstone College of Nursing: nursing@bama.ua.edu
- School of Social Work: msella@sw.ua.edu

The following registration resources are available from the Office of the Registrar:

- [Priority Registration Policy](#)
- [Schedule Builder & Tutorial](#)

Exploring for Success and Crimson Edge students are advised in the Capstone Center for Student Success.

Capstone Center for Student Success

The Capstone Center for Student Success provides a network of services to support holistic student success, including a combination of academic support services, specialized support programs, and intentional partnerships throughout UA. All services provided by the CCSS are free for currently-registered UA students!

Resources include...

• Learning Commons

- Peer Tutoring in classes such as Math, Biology, Chemistry, Accounting, Econ, Stats, Geology, and Foreign Languages
- Academic Coaching from both peers and professionals
- Academic Skill-Building Sessions
- Collaborative Study Rooms
- <https://success.ua.edu/learning-commons>

• First Year Experience

- Freshman Forum, an enriching leadership development program
- New VIEW, a community of first year, out of state women
- Crimson Scholars, an invitation only program focused on peer mentorship and career readiness
- So many other various events and opportunities you don't want to miss!
- fye.ua.edu

• Student Engagement and Advocacy

- BRIDGE, a community of undergraduate men of color at UA
- Lucy's Legacy, a living-learning community (LLC) to explore the historical significance and experiences of women of color at UA
- Resources, programs, and events specifically for transfer students
- <https://fye.sa.ua.edu/programs/>

• First-Generation Scholarships

- <https://success.ua.edu/first-generation-programs/first-generation-scholarship-programs>

• REACH

- REACH assists students in becoming successful college graduates by providing academic, financial, emotional, and social support in an inclusive and supportive community
- <https://success.ua.edu/alabama-reach>

• Advising

- Crimson Edge, a centralized academic advising program, featuring individualized success plans for each student and intentional connection to academic support and engagement across campus
- Exploring 4 Success, a program designed to guide each student through the major exploration process, as well as college-based advising at the conclusion of their freshman year
- <https://success.ua.edu/advising>

Career Center

The Career Center partners with students as they explore possibilities, develop skills, and connect with opportunities related to their professional endeavors. Students can seek guidance selecting a major, planning a career, developing job-search strategies, and more.

Resources include...

- **Classroom presentations, networking events, resume and job search, consulting appointments, career fairs, employer info sessions, workshops**
- **Handshake**
 - Create a profile to utilize the career center's resources including internship or job opportunities, career-oriented events, and appointment scheduling
 - <https://ua.joinhandshake.com/login>
- **Career Guide**
 - A resource that provides ideas, recommended steps, and examples for career planning and job-search efforts
 - Includes an overview of the Career Center; how to develop skills and strategies; information about resumes, letters, and interviews; and professionalism, etiquette, and next steps
 - <https://pubs.ua.edu/sl/uacareerguide/MobilePagedReplica.action?pm=2&folio=Cover#pg1>

New College

New College students have flexibility in creating individualized courses of study – called “depth studies” – consistent with their interests, goals, aptitudes, temperaments, and skills. Each student, with the assistance of a New College faculty mentor, builds a depth study that includes New College seminars and coursework from across the University.

Resources Include...

- **Undergraduate Degree Programs**
 - B.A. or B.S. in Interdisciplinary Studies
 - Examples: Sports Management, Neuroscience, Environmental Policy, Arts Entrepreneurship, Music Business, Non-Profit Management, and more
 - Apply Here: <https://newcollege.ua.edu/degree-program/apply/>
- **Minors**
 - Student-Designed Minor
 - Civic Engagement and Leadership
 - Natural Resources Management
 - Interdisciplinary Environmental Studies
 - <https://newcollege.ua.edu/degree-program/minors/>
- **Financial Support for Undergraduate Students**
 - Levitz Leadership Program – offers scholarships, seed grants, and stipends for unpaid internships, in addition to leadership development
 - <https://newcollege.ua.edu/degree-program/scholarships/>

Mathematics Technology Learning Center

The Mathematics Technology Learning Center (MTLC) assists students in the active learning of mathematics through a computer lab/tutoring center open over 40 hours per week for one-on-one tutoring. We use technology to allow students to work at their own pace and receive instant feedback as they learn mathematics from a variety of formats. The MTLC is located on the top two floors of the Math and Science Education Building.

Resources include...

- **In-Person tutoring**
 - at MSB 2000, no appointment necessary!
- **Flexible hours**
 - The MTLC has tutors available Mon.–Thurs. 12:00–5:00 and Fri. 12:00–4:00 on the 2nd floor of the Math and Science Building (seen below).



Did you know?

- Can't find your syllabus? Syllabi for almost every class at UA can be found [here](#)!
- The [Speaking Studio](#) offers consultations by appointment for any students or groups who need help/tips on a speech or presentation.
- A complete catalogue of UA majors and minors offered in 2023 can be found [here](#).
- The Writing Center provides free one-on-one consultations for UA students in all disciplines, so no need to stress about that upcoming paper! You can make an appointment [here](#).

College of Arts & Sciences

With nearly 11,000 students, the **College of Arts and Sciences** is the largest of UA's 12 colleges and schools. A&S houses the foundational disciplines on which all others depend: humanities, fine arts, math, natural sciences, and social sciences — it's the academic heart of The University of Alabama. A&S' 22 departments span UA's core disciplines, from art to physics to religious studies.

The College is one of the oldest and largest liberal arts colleges in Alabama, and among the finest in the region. It is recognized for the number of undergraduate and graduate students who receive national awards and scholarships. Internationally recognized scientists, writers, artists, and scholars teach in our classrooms and labs. Our students work closely with professors who are not only experts in their disciplines, but also creators of new knowledge.

A full list of majors, minors and concentrations found at the College of Arts and Sciences can be found [here](#). You can filter these majors by undergraduate and graduate level, program type and more. A&S' 22 departments offer 50 majors and more than 30 minors and concentrations.

Current College of Arts and Sciences students can get help selecting a major, choosing classes and tracking their degree progress by utilizing A&S Advising. Check out [this page](#) to make an advising appointment, ask questions, use on-call advising or contact a College staff member.

Students looking to get involved in the College can check out experiential learning opportunities, such as internships, undergraduate research, study abroad and service learning programs [here](#). Great A&S study spaces include the SEC second and third floors, Woods Quad, and the ten Hoor benches!



Culverhouse College of Business

The **Culverhouse College of Business** offers business and commerce-related degrees at the bachelor's, master's and doctoral levels and has been continuously accredited by The Association to Advance Collegiate Schools of Business (AACSB) since 1929. Culverhouse is home to over 9,000 students, over 20 degree options, and four buildings.

Culverhouse offers undergraduate degrees in five departments, including Accounting; Economics, Finance, and Legal Studies; Information Systems, Statistics and Management Science; Management; and Marketing. Culverhouse ranked 29th nationally among public business schools for the 2021-2022 school year and is ranked one of 25 best business schools in the world to make connections and get a job by GraduatePrograms.com.

A full list of majors, minors and concentrations found at the Culverhouse College of Business can be found [here](#). You can filter these majors by undergraduate and graduate level, program type and more. This page also features degree and admission requirements and policies.

Current Culverhouse students can get help selecting a major, choosing classes and tracking their degree progress by utilizing Culverhouse Student Services. Check out [this page](#) to make an advising appointment, ask questions, seek a course permit, utilize the Freshman Course Map, and more. Students can also seek advising by calling the Asa H. Bean Student Services Office at (205) 348-4537.

Students looking to get involved at Culverhouse can check out the [Student Services](#) page for more information on how to get involved in a student organization, utilize the Career Center, obtain tutoring and mentoring, or complete a study abroad program. Great study spots for Culverhouse students include Hewson Hall's first floor common area and the Alston Hall courtyard.



College of Communication & Information Sciences

The **College of Communication & Information Sciences** offers undergraduate degrees in Advertising, Communication Studies, Creative Media, News Media, and Public Relations. C&IS is the only communication unit in the state of Alabama that offers bachelor's, master's, and doctoral degrees.

The College prepares students for careers in the production of public communication, such as news, media, and film, for professional positions in government, business, and industry requiring training in media and communication, and for educational positions requiring graduate study in specific areas of communication and information sciences.

A full list of undergraduate majors, minors and concentrations found at C&IS can be found [here](#). This page also features degree and admission requirements and policies. Current C&IS students can get help selecting a major, choosing classes and tracking their degree progress by utilizing Tisch Student Services and External Relations. Check out [this page](#) to make an advising appointment, submit course appeals and permits, receive E-Advising and view FAQs. Students can also seek advising by calling the Tisch Student Services office at (205) 348-8599.

Students looking to get involved at Culverhouse can [check out](#) the C&IS Engagement Portal, an online platform for students to complete applications for organizations, surveys and forms for the College, and stay up to date with new opportunities. C&IS students can participate in travel programs such as Industry Immersion and C&IS in LA, or join [major-related organizations](#) such as Capstone Agency, the Alabama Forensic Council and the Society of Professional Journalists (SPJ). Great study spots for C&IS students include The Hub on the first floor, the Reese Phifer Commons and the outdoor patio space on the second floor.



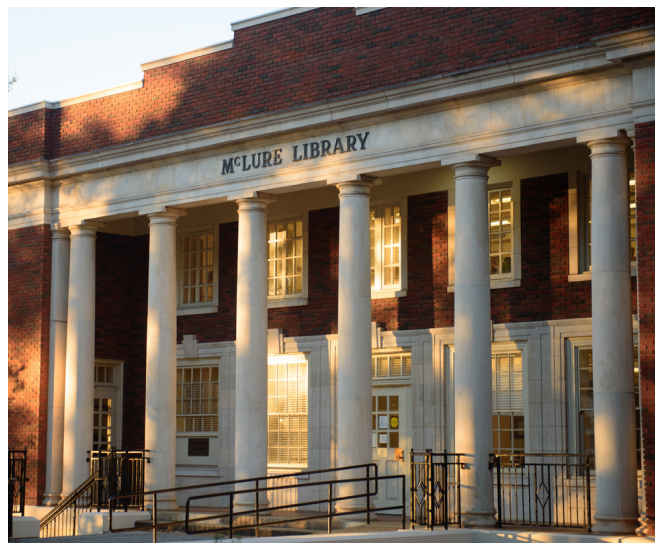
College of Education

Many of the **College of Education's** bachelor's degrees focus on teacher education in the various fields of early childhood elementary education, physical education, music education, secondary education, and special education. Teacher education programs lead to licensure in the state of Alabama. The College also offers a program in exercise and sport science. Students in this program plan to enter into fields of exercise physiology, personal training, coaching, athletic coordination, sports nutrition, occupational therapy, or physical therapy.

A full list of undergraduate majors found in the College of Education can be found [here](#). This page also features additional certificates and minors, graduate studies programs, non-traditional degree routes and other degree and admission requirements and policies.

Current Education students can get help selecting a major, choosing classes and tracking their degree progress by utilizing College of Education Advising, located in 104 Carmichael Hall. Students can email edustudentservices@ua.edu or call (205) 348-6073 to set up an advising appointment. Students can also check out [this page](#) to submit an advising question after hours.

Many student organizations are available to College of Education students, including College of Education Ambassadors, the Higher Education Student Association and Teacher Cadets. A full list of College of Education student organizations can be found [here](#). The Office of Clinical Experiences (OCE) was established to coordinate the placement of undergraduate students, alternative certification program students, and graduate program students enrolled in educator preparation programs requiring field placements and internships. Students can [click here](#) to learn more. Great study spots for Education students include the McLure Library basement and Autherine Lucy Hall (formerly Graves Hall).



College of Engineering

The University of Alabama was one of the first five universities in the United States to offer engineering education. Founded more than 175 years ago, the **College of Engineering** has a long history offering degree programs across engineering disciplines. The College features a wide variety of nationally-accredited programs. Students may choose engineering programs in aerospace; chemical and biological; civil, construction and environmental; computer science; electrical and computer; mechanical; and metallurgical and materials engineering.

A full list of undergraduate majors found in the College of Engineering can be found [here](#). This page also features additional opportunities to extend your degree through double majors, online learning, accelerated master's programs and the STEM Path to MBA. [The Cube](#) is an extremely helpful resource for engineering students; it is open to all students on campus who wish to test the bounds of 3D printing.

Current Engineering students can get help selecting a major, choosing classes and tracking their degree progress by utilizing [College of Engineering Advising](#), located in 2087 H.M. Comer Hall. Students can schedule appointments [online](#) or by calling (205) 348-0750. Students can also check out [this page](#) to submit a E-Advising questions.

The University of Alabama and the College of Engineering offer several programs to help Engineering students achieve their goals. From freshmen year through your first job after graduation, available programs include the Freshmen Engineering Program, Mentor UPP, Student Introduction to Engineering (SITE), industry co-ops, and the EPIC Scholars Program. Click [here](#) to learn more about them. Additional involvement opportunities through student organizations can be found on [The SOURCE](#). Great study spots for Engineering students include any location in Rodgers Library, outside on Shelby Quad, the NERC basement and the H.M. Comer Lounge.



College of Human Environmental Sciences

The **College of Human Environmental Sciences** at The University of Alabama is one of the largest divisions of Human Sciences in the country, enrolling almost 4,000 students. The College brings together disciplines that impact the human condition including clothing, textiles, and interior design; consumer sciences; public health; athletic training; human development and family studies; human nutrition and hospitality management.

A full list of undergraduate and graduate major programs of study found in the College of Human Environmental Sciences can be found [here](#). This page also features additional areas of specialization and certificates offered.

Current HES students can get help selecting a major, choosing classes and tracking their degree progress by utilizing [HES Student Services](#), located on the second floor of Doster Hall. Students can schedule appointments [online](#). Students can also check out [this page](#) to submit a E-Advising questions or to request a course permit.

The College of Human Environmental Sciences offers several programs to help HES students achieve their goals. Students can click [here](#) to learn more about the College's student organizations, which include the Student Dietetic Association and the Sports Business Management Society, among others, as well as the College's honor societies and HES Ambassadors. Additional information about ways to get involved in HES is included in the College's monthly student [newsletter](#). Students can also check out the HES website for updated industry internship opportunities [here](#).

A great study spot for HES students is the Doster Hall Lounge!



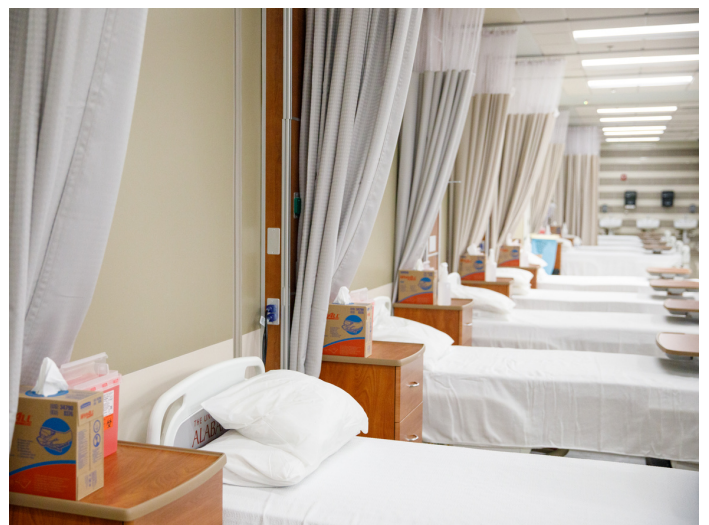
Capstone College of Nursing

The **Capstone College of Nursing (CCN)** prepares graduates for the professional practice of nursing. The college is a national innovator in clinical simulation in nursing education, utilizing simulators and telehealth technology in teaching, research and health care delivery. We partner with a variety of well-respected health care facilities to provide clinical experiences that ease the transition into the working world and prepare graduates for challenges after school.

In addition to a traditional BSN program, the Capstone College of Nursing has online and blended degree programs that offer practicing nurses the opportunity to advance their education. CCN proudly equips our nursing graduates with the knowledge and skills essential for lifelong learning within a rapidly changing health care system. For undergraduates, CCN offers the Bachelor of Science in Nursing (BSN) degree. Current Nursing students can obtain advising by contacting Abigail Bradley at the Office of Nursing Student Services (abigail.bradley@ua.edu / 205-348-6639).

CCN offers a number of ways for Nursing students to get involved in their major through membership in various professional and social student organizations, such as the National Student Nurse Association, the Nurses Christian Fellowship, Sigma Theta Tau and the Capstone College of Nursing Ambassadors, among others. You can click [here](#) for a full list of CCN student organizations.

Learning resources are available for Nursing students through the CCN Learning Resources Center (LRC), where students can use the open access computer lab for testing, to complete assignments, and work on group projects. Peer tutors for upper division nursing courses are available. CCN students in need of an upper division peer tutor may contact the Assistant Dean of Undergraduate Programs' office at 205-348-7156 to obtain tutor information. A great study spot for CCN students is the student lounge, located on the first floor of the nursing building.



School of Social Work

The **School of Social Work** at The University of Alabama was established in 1965 by an act of the Alabama State Legislature to address the state's critical shortage of and pressing need for professionally trained social workers.

Since the School's founding, we have been proud to lead the charge in training students for tomorrow's workforce. Prior to 1965, there were fewer than 100 trained social workers in the state of Alabama, accounting for about 19 percent of the persons employed in the state's social welfare positions. Forty-eight of the state's 67 counties had no professional social workers. Today, our program is the only one of its kind in the state that offers BSW, MSW, DSW and PhD degrees in social work.

The School of Social Work offers a number of professional and student organizations for BSW students, including the National Association of Social Workers, Undergraduate Social Work Organization, Phi Alpha Honorary Society and the Social Work Association for Cultural Awareness. Students can also apply to join the Social Work Ambassador team. Check out [this page](#) for a full list of student organizations available to social work students.

Social Work students are encouraged to participate in job preparation and career success opportunities through the School of Social Work and the University. Check out the [SSW Career Services](#) page for more information about social work-related career events through the School and the UA Career Center. Great study spots for Social Work students include the Little Hall lounges and greenspace.



Quick Tips

Here are some final quick tips and resources to enhance your academic experience this year! Check these out:

- Grammar and Spell Check from Microsoft Editor, provided free of charge by the University: <https://www.microsoft.com/en-us/microsoft-365/microsoft-editor?activetab=tabs%3afaqheaderregion3>
- UA Financial Literacy Resources: <https://hpw.sa.ua.edu/financial-literacy/>
- The Career Center offers major exploration resources for Undecided Majors. Focus 2 is an interactive career-planning platform with assessments and other career exploration tools.
- Test Booklets (a.k.a. "Blue Books") are located at the front desk in the SGA Office at the UA Student Center. These are offered free of charge.
- Check out the UA Strategic Communications website to create a free UA-branded email signature for use on your Outlook email account.
- Need help perfecting your resume? UA's Career Center page has helpful examples to build from.
- Your "Week at a Glance" page found on myBama contains links to order the required textbooks for each class in which you're enrolled!

Thank you for reading the Spring 2023 Academic Affairs Student Resource Guide, from the University of Alabama Student Government Association.

For questions relating to Academic Affairs or any other student-related concerns, please visit our Bama Asks webpage to find answers and assistance!