

Executive Cabinet Meeting Minutes – The Adams Administration
The University of Alabama Student Government Association
April 22, 2019
8:00 PM | SGA Office

Executive Council: President Harrison Adams, Executive Vice President Clay Martinson, Vice President of External Affairs Brooks Payne, Vice President of Student Affairs Jason Rothfarb, Vice President of Diversity, Equity and Inclusion Demarcus Joiner, Vice President of Academic Affairs Allison Bailey, Vice President of Financial Affairs Hunter Scott, Executive Secretary Alexandra Sample, Chief of Staff Savannah Stewart

Executive Cabinet: Chief Advisor Caitlyn McTier, Chief Implementation Officer Andrew Conquest, Attorney General Clay Gaddis, Treasurer Emma Thomas, Director of Communications Isabella Paladino, Press Secretary Jackson Fuentes, Deputy Chief of Staff Joe Ballard, Deputy Chief of Staff Justin Cennamae, Deputy Chief of Staff Madeline Turner, Deputy Chief of Staff Key Lamberth, Deputy Chief of Staff Wood Howell, Director of Environmental Affairs Katie Arrington, Director of IT and Webmaster Olivia Wiggins, Chief Legislative Officer Price Dukes, Director of Engagement Riley Kate Lancaster

Excused Absences Olivia Wiggins, Wood Howell, Madeline Turner, Clay Gaddis

President Harrison Adams:

President Adams discussed several different areas in which he has been working diligently to improve campus. He informed the Executive Cabinet of the meetings he had planned for this week and what he has begun to work on, plans to work on, and what has been completed.

Transportation

- Several members of the Executive Council met with Director of Transportation Services, Chris D’Esposito to discuss parking and transportation updates and plans for the upcoming year.
 - Parking permits will not be going up in price for the first time in years
 - ¼ of the Ferg Lot will be turned into pay station parking, the first 30 minutes of parking will be free and anything after you will pay for according to pay station rates
 - Parking Services hopes to implement pay stations in this lot so as to reduce the high number of tickets given out in the Ferguson Center Parking Lot.
 - Parking and Transportation hopes to issue 300 electric bikes for students to use on campus. This number will be tested out and if the bikes are well received by students the number may increase.
 - Sorority recruitment parking will be improved, girls who are recruiting will now be able to park in Tutwiler parking deck without having a permit during Rush week

- Safety and Well-Being
 - President Adams and Vice President of Student Affairs Jason Rothfarb will be meeting with Chief Hooks to discuss active shooter preparedness and response safety education
 - President Adams will be meeting with Dr. Perez this week to improve mental health services on campus and bolster online counseling services

Game-Day

- Block Seating will be approaching quickly, and will be worked on by VPSA along with VP Clay Martinson and SGA Advisor Stephanie Shamblin throughout the Summer.
- President Adams will be meeting with Provost Dr. Whitaker this week to discuss academic calendar and Thanksgiving break, implementing having a full week off of school in order to benefit students.
- President Adams will be meeting this week with Greg Byrne, UA Athletic Director to discuss stadium amenities.
- A Special Session of Senate will be held 4/23/2019 at 6:30 PM in the Great Hall.
- The Executive Council will attend the SEC Exchange July 11th and 12th this summer in Athens, GA.
- An SGA-Wide meeting will be held in the fall to discuss what we have done this summer to outline what we plan to do this upcoming semester and year.

Executive Vice President Clay Martinson:

- There will be more updates over the summer, and once preparation for FYC begins

Vice President of Financial Affairs Hunter Scott:

VPFA Scott explained and discussed the 2019-2020 pay scale, including salary amounts, recent information, changes to delivery via UA pay scale. VPFA Scott explained SGA must adhere to state accounting laws.

- Additionally, the Fiscal Year 2020 Budget will mimic the UA “bucket system” for each Vice President, Exec
- VPFA Scott will be meeting with the other Vice Presidents on the Executive Council to discuss their budgets with them and organize how they plan to allocate their funds from VP budgets for projects, initiatives, etc.
- In regards to fundraising SGA will continue percentage games/nights in the upcoming school year and members of SGA will help out or attend at least one a semester.
- For paid SGA offices, VPFA Scott reiterated required office hours for payment (swipe in/out).
- Hunter’s financial presentation will be presented in the special session of senate tomorrow (4/23/2019)

Vice President of Academic Affairs Allison Bailey:

- Vice President Bailey will be meeting with Dr. Morgan and Dr. Sharp in regards to passing the bee keeping course that the academic affairs cabinet has been working on this past year. Someone has been found to teach the course.
- Vice President Bailey is meeting with and working with Mrs. McGiffert and the Bicentennial to organize a 5K that will benefit the RISE center.
- Vice President Bailey is moving forward with a push to acquire free printing for students during Dead Week.

Vice President of Student Affairs Jason Rothfarb:

- Vice President Rothfarb announced that 54 organizations applied for block seating.
- VPSA Rothfarb and President Adams will be attending a meeting with Chief Hooks this Thursday to discuss active shooter preparedness and response safety education
- VPSA Rothfarb has been working on and will continue to work on his solar charged bench project. He hopes to be able to get 4-8 solar charged benches with phone charger outlets and have them placed on campus near the food trucks to improve campus seating in that area.
- VPSA Rothfarb and Chief Advisor Caitlyn McTier have been working on renovating the campus food pantry so that it is more accessible to students.
- VPSA has been in contact with 9-10 restaurants near campus regarding offering discounts to students who made president's or dean's list.

Vice President of Diversity Equity and Inclusion Demarcus Joiner:

- Vice President Joiner announced that we will be acquiring a Prayer Mat in the Reflection Room in the Ferguson Center room 3109 for those students who wish to pray but do not have a space to.
- VPDEI will be working with Dr. Riley on the Curriculum for Innovation Competition & DEI Certification
- VPDEI is working on the Multicultural Leaders Council
- VPDEI is working closely on his calendar for the upcoming year in order to give notice of and make DEI events accessible to students

Vice President of External Affairs Brooks Payne:

- Vice President Payne announced that there were 204 attempted donations and 175 completed donations at the most recent blood drive. 3 lives are saved for each blood donation which puts us at 525 lives saved this blood drive!
- The next blood drive will be held September 10,11,12th 2019.
- Auburn has informed VPEA Payne Better Relations will be held on October 16th or 17th of 2019 and planning has already begun.
- Following the planning of Better Relations Day, the External Affairs Cabinet will begin planning for Higher Education Day.

Executive Secretary Alexandra Sample:

- Secretary Sample reminded all executive cabinet members that it is pertinent that keep up with their outside office hours, and swiping in and out on the Act Card scanner when they come to and leave the office.
- Any entries for the weekly SGA newsletter should be emailed to Secretary Sample.
- Secretary Sample discussed an update from the Office of Advancement regarding coding an attribute for students who are graduating as SGA Alumni so that going forward we have data to create a comprehensive Alumni Database. The Office of Advancement has been made aware of the request and is looking into the possibility.
- The Directorship selection process has been completed and those selected to serve have been notified by the Chief Administrative Officer.
- Secretary Sample discussed the idea to have an opt-in option for the newsletter on FYC applications, as well as having newsletter subscription sign ups at BamaBound.
- The calendar has been recently updated, but if there are any more events in the next few weeks they are to be sent to the director of IT/Webmaster Olivia Wiggins.
- The SGA Roster will be updated with the new members selected for positions.

Chief of Staff Savannah Stewart:

- Chief of Staff Savannah Stewart reminded the members of the executive cabinet that if they or anyone they know needs to set up a meeting with Harrison or has a question for him they may also contact her and she will ensure President Adams hears the request.

Chief Advisor Caitlyn McTier

- Chief Advisor Caitlyn McTier has begun to plan and organize President's Council meetings that will happen in the upcoming year.
- CAO McTier has been working with VPSA Rothfarb to make improvements to the campus food pantry and make it more accessible to students.
- CAO McTier informed the cabinet that Dr. Bell just signed a "President's Push" to work towards resolving food insecurity on campus.
- CAO McTier will be working on the benefactor's board outside the SGA office.

Chief Administrative Officer Meredith Coleman:

- Chief Administrative officer Meredith Coleman informed the cabinet that all directorship selection notification emails had been sent.
- She spoke about meeting with President Adams to solidify plans for SGA-Wide Meetings next year.
- She will also accept any updates for the Calendar that need to be added to the website.

Chief Implementation Officer Andrew Conquest:

- Chief Implementation Officer Conquest reminded the cabinet that he will assist them in implementing any projects or initiatives they may have.

Treasurer Emma Thomas:

- Treasurer Emma Thomas has been assisting the VPFA will pay scale and the budget.
- She informed the cabinet that the budget is very close to completion.

Chief Justice Clayton Lawing:

- *Chief Justice Clayton Lawing, a member of the Judicial Branch attended the Executive meeting in order to provide an update on Judicial matters.
 - Chief Justice Lawing announced that all members of Judicial Board have been officially confirmed.
 - Judicial Board officers have been selected.
 - Judicial Board Committees are in the process of being assigned. The committees include football penalty points, parking appeals, docs & rules committees.
 - The Judicial Board is working to updating judicial areas of Constitution and Code of Laws so that they do not contradict.

Director of Programming Josh Britt

- DOP Britt informed the cabinet that this week is Recovery Week. This is a week that aims to create a supportive and safe environment for our students seeking or contemplating recovery from substance abuse.
- Suicide Prevention and Awareness Month is September.
 - DOP Britt wants to work closely with the campus S.A.F.E. center throughout the upcoming year.
 - DOP Britt will be working on the Suicide Prevention Implementation Team through the Counseling Center.
 - DOP Britt is planning for End the Stigma week and is planning on being involved in the bolstering of the online counseling center.

Director of Communications Isabella Paladino:

- DCOM Paladino discussed plans for summer social media content
- She reminded the cabinet to provide notice of large projects or events at least one month in advance.
- She discussed her goals of increasing student engagement on SGA social media.

Press Secretary Jackson Fuentes

- Press Secretary Fuentes informed the cabinet that he will be here during the month of June to prepare for the fall.
- He also spoke to the cabinet about getting in contact with as many of them as possible over the summer.

Deputy Chiefs of Staff Joe Ballard, Justin Cennamae, Key Lamberth, Madeline Turner, Wood Howell

- DCOS Joe Ballard discussed working largely with DCOS Justin Cennamae on creating something for Freshman students who may not have been selected for FYC, so that they may still have an opportunity to get involved with SGA.
- DCOS Key Lamberth: DCOS discussed her plan to work on bolstering the online counseling center and working to improve mental health services for students on campus.

Chief Legislative Officer Price Dukes:

- CLO Dukes encouraged the cabinet to come to him with any questions about legislation or if any assistance was needed with writing a piece of legislation.

Director of Engagement Riley Kate:

- DOE Riley Kate informed the cabinet that she is accepting any ideas they have for improving Say Hey SGA!
- She discussed her goal to keep a collective effort amongst her cabinet to keep SGA transparent.
- She hopes to reopen engagement ambassador position applications after FYC selection.

Director of IT/Webmaster Olivia Wiggins:

- Reminder to the cabinet to fill out their bios for the SGA website.
- Headshots will be taken in the first two weeks of school this upcoming August.

Director of Environmental Affairs Katie Arrington:

- 4/22/2019 is Earth day!

**Kathryn Hayes (Speaker of the Senate)

- Speaker Hayes attended the Executive Cabinet meeting to announce there will be a special session of senate tomorrow at 6:30 in the **great hall**.
- There will be a 30 minute open forum for any students who want to address any questions or concerns they have.