



**The University of Alabama
24th Student Senate 2019 - 2020
Agenda for April 23rd, 2019
Special Session**

Harrison Adams

President

Clay Martinson

Executive Vice

President

Allison Bailey

Vice President for
Academic Affairs

Brooks Payne

Vice President for
External Affairs

Jason Rothfarb

Vice President for
Student Affairs

Demarcus Joiner

Vice President of
Diversity, Equity, and
Inclusion

Hunter Scott

Vice President for
Financial Affairs

Alex Sample

Executive Secretary

Savannah Stewart

Chief of Staff

Clayton Lawing

Chief Justice

Kathryn Hayes

Speaker of the Senate

- I. Call to Order and Roll Call
- II. Announcements
 - a. Office Hours
 - b. Guest Speaker
 - c. Break for Committees and Assign Committee Heads
- III. Old Business
- IV. New Business
 - a. Resolution R-37-19: **A RESOLUTION ENCOURAGING THE ADDITION OF MAMAVA PODS IN FERGUSON CENTER**
 - b. Resolution R-38-19: **A RESOLUTION ENCOURAGING THE ADDITION OF A REFLECTION SPACE IN THE FERGUSON STUDENT CENTER**
 - c. Bill B-03-19: **A BILL TO AMEND THE SGA CODE OF LAWS TO INCLUDE THE POSITION OF VICE PRESIDENT FOR DIVERSITY, EQUITY, AND INCLUSION**
 - d. Act A-08-19: **AN ACT TO ESTABLISH A PAY SCALE**
 - e. Bill B-04-29: **A BILL TO ALLOW LAW SCHOOL STUDENTS TO COMPLETE OFFICE HOURS IN THE LAW SCHOOL**
 - f. Amendment C-08-19: **A CONSTITUTIONAL AMENDMENT TO CHANGE THE PAY SCALE PROCESS FOR THE FOLLOWING YEAR'S SGA**
- V. Adjourn



Resolution R-37-19
The University of Alabama
Senate 2019-2020

Authors: Vice President for Diversity, Equity, and Inclusion Demarcus Joiner;
Senator Sam Rickert, Senator Will Stiers, Senator Anna Beth Payne

Sponsors: Speaker of the Senate Kathryn Hayes; Senator Jamison Hanley, Senator Jillian Fields, Senator Joel Rittenberg, Senator Olivia Davis, Senator Ellen Walton

Endorsements: Vice President of External Affairs Brooks Payne

**A RESOLUTION ENCOURAGING THE ADDITION OF MAMAVA PODS
IN FERGUSON CENTER**

WHEREAS, the University of Alabama strives to be inclusive to everyone on its campus; and

WHEREAS, 64% of women decide to leave their job before they have their child with 29% citing feeling “not at all supported” by their employer’s nursing facilities (Ovia Health, 2017); and

WHEREAS, worksite programs serve as an attractive recruitment tool for employing top-notch candidates and demonstrate a 94.2% retention rate compared to the national average of 59% (Gartner, morton, lawrence, Naylor, O’Hare, Schanler, and Eidleman, 2005); and

WHEREAS, Medical costs return \$3.27 and absenteeism costs return \$2.73 for every \$1 spent on wellness programs (Baicker, Cutler and Song, 2014); and

WHEREAS, the University of Alabama has a pregnancy clause in all syllabi stating, “Title IX protects against discrimination related to pregnancy or parental status. If you are pregnant and will need accommodations for this class, please review the University’s FAQs on the [UAct website](#).”

THEREFORE, now it be *RESOLVED*, The University of Alabama SGA Senate encourages University of Alabama to add Mamava Pods to the Ferguson Center

Be it further resolved that, That copies of this resolution be sent to: Harrison Adams, President of the Student Government Association; The 2019-2020 Executive Council of the Student Government Association; Dana Sample, Director of Ferguson Student Center; and others as deemed necessary at a later date.



Resolution R-38-19
The University of Alabama
Senate 2019-2020

Authors: Vice President for Diversity, Equity, and Inclusion Demarcus Joiner;
Senator Jack Kappelman

Sponsors: Senator Isabella DeSheplo, Senator Hillary Duong

**A RESOLUTION ENCOURAGING THE ADDITION OF A REFLECTION
SPACE IN THE FERGUSON STUDENT CENTER**

WHEREAS, The University of Alabama is a premier national university with a large and diverse student body; and

WHEREAS, Reflection spaces serve as places for students to maintain their spiritual and mental health, or meditative preferences and such designated areas align with the University's goal to cultivate a healthy student community as well as one that fosters inclusivity; and

WHEREAS, Renovating such a space in the Ferguson Center will help all students prioritize their mental health and provide students with a reliable and consistent location that enables them to engage in wellness practices will also ensure that students feel supported by the administration and their Student Government; and

WHEREAS, Students who practice Islam require a space to pray five times a day and do not have space on campus to do so and the practices of Islamic prayer requires a prayer mat; and

WHEREAS, The Ferguson Center currently has Room 3109 designated as a “Quiet Reflection Room”; now,

THEREFORE, be it *RESOLVED*, That the Senate of the Student Government Association encourages the addition of an inclusive reflection, meditation, and prayer space.

Be it further resolved, That the Senate encourages the furnishing of a prayer mat to the room, to be provided by the Ferguson Center.

Be it further resolved, That copies of this resolution be sent to: Dr. Stuart R. Bell, President of the University of Alabama; Harrison Adams, President of the Student Government Association; *The Crimson White*; Dana Sample, Director of Ferguson Student Center; and others as may be deemed necessary at a later date.



B-03-19
The University of Alabama
Senate 2019-2020

Authors: Senator Ellen Walton; Speaker of the Senate Kathryn Hayes

Sponsors: Senator Olivia Davis, Senator Sam Rickert, Senator Joel Rittenberg, Senator Erin Jolley, Senator Will Stiers, Senator Anna Beth Payne, Senator Jamison Hanley

Endorsements: Vice President for Diversity, Equity, and Inclusion Demarcus Joiner; Vice President for Financial Affairs Hunter Scott; Vice President for External Affairs Brooks Payne; Vice President for Academic Affairs Allison Bailey

**A BILL TO AMEND THE SGA CODE OF LAWS TO INCLUDE
THE POSITION OF VICE PRESIDENT FOR DIVERSITY,
EQUITY, AND INCLUSION**

*Be it enacted by the Senate of the Student Government Association
assembled:*

Section 1. Findings: Chapter 201 of the SGA Code of Laws of the University of Alabama Student Government Association states the requirements and duties of elected executive council members. It is understood that the new position of Vice President for Diversity, Equity, and Inclusion has not been written in the SGA Code of Laws. It is the opinion of the Senate that the Code of Laws should be amended to reflect the addition of a Vice President for Diversity, Equity, and Inclusion as well as his/her Committee and staff.

Section 2. Amendment: *Changes in red:*

Chapter 201 Executive Council Officials

Chapter 201.1 The President

Chapter 201.1.1 The President shall lead the SGA in achieving the objectives of the Constitution.

Chapter 201.1.2 The President shall chair the Executive Council and schedule its meetings.

Chapter 201.1.3 The President shall appoint the Chief of Staff.

Chapter 201.1.4 The President shall propose legislation to the Student Senate.

Chapter 201.1.5 The President shall notify the Senate in writing of vacancies in the executive branch.

Chapter 201.1.6 The President shall call special sessions of the Senate when necessary.

Chapter 201.1.7 The President shall appoint officials responsible to the President.

Chapter 201.1.8 The President shall serve as an ex-officio member of all executive committees.

Chapter 201.1.9 The President shall, at the beginning of each semester, deliver an address to the Senate concerning the state of the school and of the student body, and to propose the Executive branch's legislative platform for that semester.

Chapter 201.1.10 The President shall exercise veto power in the following manner:

Chapter 201.1.10.1 A bill or act passed by the Student Senate may be vetoed in its entirety within five academic days of his or her receipt of the bill or resolution. Failure to veto legislation within five academic days will result in its passage.

Chapter 201.1.10.2 The President shall present a written explanation to the Secretary of the Student Senate when a bill or act has been vetoed. This written explanation shall then be presented at the first Senate session held after the veto has been made.

Chapter 201.1.11 The President shall serve as chief liaison between the SGA and any other organization.

Chapter 201.1.12 The President shall serve as student representative to the Board of Trustees or shall ensure that the Executive Vice President can serve in the President's stead.

Chapter 201.1.13 The President shall appoint the Chief of Staff during the period between SGA elections and the inauguration, with appointments to be confirmed at the first meeting of the new term of the SGA Senate.

Chapter 201.2 The Executive Vice President

Chapter 201.2.1 The Executive Vice President shall assume the office of President if the President is unable to fulfill the duties of that office.

Chapter 201.2.2 The Executive Vice President shall serve as liaison between the Student Senate, First Year Council, and the Faculty Senate.

Chapter 201.2.3 The Executive Vice President shall appoint a temporary Parliamentarian of the Senate at the beginning of each term to serve until the Speaker of the Senate has been elected.

Chapter 201.2.3.1 The Senate can deny the appointment of temporary Parliamentarian of the Senate by a majority vote, fifty percent plus one vote of the senators.

Chapter 201.3 The Vice President of Academic Affairs

Chapter 201.3.1 The Vice President of Academic Affairs shall propose and execute policies of the SGA in such areas as academic programs, curriculum, student-faculty relations, instructional support, registration, advising, tutorial programs, exam schedules, new student concerns, and student problems and opinions, as well as any other appropriate areas.

Chapter 201.3.2 The Vice President of Academic Affairs shall establish and oversee appropriate committees.

Chapter 201.3.3 The Vice President of Academic Affairs shall perform other duties assigned by the Executive Council.

Chapter 201.4 The Vice President of External Affairs

Chapter 201.4.1 The Vice President of External Affairs shall propose and execute policies of the SGA in such areas as student concerns and issues in the Alabama Legislature, Tuscaloosa City Council, alumni organizations, national organizations, and other colleges and universities, as well as any other appropriate areas.

Chapter 201.4.2 The Vice President of External Affairs shall establish and oversee appropriate committees.

Chapter 201.4.3 The Vice President of External Affairs shall serve as liaison between the SGA and the National Alumni Association.

Chapter 201.4.4 The Vice President of External Affairs shall perform other duties assigned by the Executive Council.

Chapter 201.5 The Vice President of Financial Affairs

Chapter 201.5.1 The Vice President of Financial Affairs shall propose and execute policies of the SGA in such areas as financial aid (student loans, scholarships, employment, work study programs, insurance), tuition, and SGA expenses, as well as any other appropriate areas.

Chapter 201.5.2 The Vice President of Financial Affairs shall establish and oversee appropriate committees.

Chapter 201.5.3 The Vice President of Financial Affairs shall nominate the Treasurer and submit the nomination to the Executive Council.

Chapter 201.5.4 The Vice President of Financial Affairs shall establish and chair the Financial Affairs Committee (FAC).

Chapter 201.5.5 The Vice President of Financial Affairs shall oversee all transactions of funds drawn from the SGA budget and shall update monthly an SGA budget (including departmental and overall totals) to be posted online on the SGA website.

Chapter 201.5.6 The Vice President of Financial Affairs shall collect and disburse funds of the SGA.

Chapter 201.5.6.1 A permanent, public record shall describe the collection and disbursement of SGA funds.

Chapter 201.5.6.2 The record must include precise descriptions of the purpose, amount, and recipient of each expenditure.

Chapter 201.5.6.3 The record shall be published monthly on the SGA website.

Chapter 201.5.7 The Vice President of Financial Affairs shall aid SGA committees in preparing FAC budgetary requests.

Chapter 201.5.8 The Vice President of Financial Affairs shall advise the Treasurer.

Chapter 201.5.9 The Vice President of Financial Affairs shall perform other duties assigned by the Executive Council.

Chapter 201.5.10 The Vice President of Financial Affairs shall have oversight of the SGA Scholarship Fund and at his or her discretion, the committee assigned to the maintenance and distribution of these funds.

Chapter 201.6 The Vice President of Student Affairs

Chapter 201.6.1 The Vice President of Student Affairs shall propose and execute policies of the SGA in such areas as social policies, recreation and entertainment, athletic events, Homecoming, spirit events, and other special campus events, as well as any other appropriate areas.

Chapter 201.6.2 The Vice President of Student Affairs shall establish and oversee appropriate committees.

Chapter 201.6.3 The Vice President of Student Affairs shall perform other duties assigned by the Executive Council.

Chapter 201.6.4 The Vice President of Student Affairs shall instruct the Vice President-elect of Student Affairs before leaving office.

Chapter 201.7 The Vice President for Diversity, Equity, and Inclusion

Chapter 201.7.1 The Vice President for Diversity, Equity, and Inclusion shall propose and execute the policies of the SGA insuring the inclusivity of all students, regardless of gender identity or expression, ability, sexual orientation, race, ethnicity, age, language, religious beliefs or any and all backgrounds, while simultaneously serving as the SGA's liaison to students of cultural, racial, or ethnic minority, international students, LGBTQIA+ students, veteran students, students

with disabilities, and students who may feel underrepresented or marginalized at any point in their time on campus.

Chapter 201.7.2 The Vice President for Diversity, Equity, and Inclusion shall establish and oversee appropriate committees.

Chapter 201.7.3 The Vice President for Diversity, Equity, and Inclusion shall perform other duties assigned by the Executive Council.

Chapter 201.7.4 The Vice President for Diversity, Equity, and Inclusion shall instruct the Vice President-elect for Diversity, Equity, and Inclusion before leaving office.

Chapter 201.8 The Executive Secretary

Chapter 201.8.1 The Executive Secretary shall maintain a permanent, public record of all executive business, including Executive Council meetings.

Chapter 201.8.2 Failure to make any relevant updates of amendments to the Code of Laws and Constitution within 14 calendar days shall be grounds for any student to file for impeachment.

Chapter 201.8.3 The Executive Secretary shall be the SGA's historian.

Chapter 201.8.4 The Executive Secretary shall record the office hours served by SGA executive officers and weekly post those hours on the SGA website.

Chapter 201.8.5 The Executive Secretary shall perform other duties assigned by the President or the Executive Council.

Chapter 201.9 The Chief of Staff

Chapter 201.9.1 The Chief of Staff shall be the administrative officer for the other executive offices.

Chapter 201.9.2 The Chief of Staff shall advise the other executive officers and recommend creation of executive committees.

Chapter 201.9.3 The Chief of Staff shall advertise and recruit students to the SGA.

Chapter 201.9.4 The Chief of Staff shall prepare and distribute SGA information packets to new students, including general SGA information, committee opportunities, and election information.

Chapter 201.9.5 The Chief of Staff shall perform other duties assigned by the President or Executive Council.

Section 3. Ratification: This bill will become law upon an affirmative vote by 2/3rds of the Student Government Association Senate

Section 4. Copies: Upon passage, a copy of this bill shall be sent to the SGA President, Harrison Adams; Executive Vice President, Clay Martinson; Vice President for Diversity, Equity, and Inclusion, Demarcus Joiner; Executive Secretary, Alexandria Sample; Chief Justice, Clayton Lawing; SGA Advisor, Stephanie Shamblin; Director of Student Governance and Citizenship, Dr. Mary Lee Caldwell; President William Bell; and *The Crimson White Media Group*



ACT A-08-19
The University of Alabama
Senate 2019-2020

Authors: Vice President for Financial Affairs Hunter Scott; SGA Treasurer Emma Thomas

Sponsors: Senator Cade Boseck, Senator Kaelyn Emblar

AN ACT TO ESTABLISH A PAY SCALE

Be it enacted by the Senate of the Student Government Association assembled:

Section 1. The Senate finds the following:

- a. Article III Section 7, Subsection G of the SGA Constitution mandates that the Student Senate establish a pay scale.
- b. The extensive time commitment from officers within the Executive, Legislative, and Judicial branches often prohibits them from obtaining other employment.
- c. For many SGA officers, their weekly time commitment is in significant excess of the 10 office hours per week mandatory minimum for the Executive Council and the 5 office hours per week mandatory minimum for all other positions codified in the SGA Code of Laws.
- d. A pay scale would provide compensation to these officers and other members of SGA to ensure work of the highest standard.
- e. The SGA Code of Laws, Chapter 200.3.5, states that no salary shall be authorized for an officer who has not met his or her minimum office hours.

f. It is also pertinent to note that Chapter 204.1 of the SGA Code of Laws states that in the event that a paid executive officer fails to complete any duty of office, the Executive Secretary will notify the Attorney General, who may *halt* a monthly payment if an officer does not complete his or her duties.

g. These recommendations are based on research of other Southeastern Conference Student Government stipend periods.

Section 2. The SGA Senate shall establish the following pay scale:

1. The SGA President shall receive \$3,540 total over a period of twelve (12) months and is required to be present and working on campus. If the President will not be present and working on campus during May - August the President shall receive a prorated stipend for September – April equal to \$2,655.

2. The following positions shall receive the total amount noted below allocated over a period of twelve (12) months, and are required to be present and working on campus. If any person is not present and working on campus during May - August, the person shall receive a prorated stipend equal to nine (9) months of stipend for the time period of September – April.

- a. Executive Vice President - \$2,880 (yearly), \$2,160 (prorated)
- b. Vice President Academic Affairs - \$2,880 (yearly), \$2,160 (prorated)
- c. Vice President External Affairs - \$2,880 (yearly), \$2,160 (prorated)
- d. Vice President Financial Affairs - \$2,880 (yearly), \$2,160 (prorated)
- e. Vice President Student Affairs - \$2,880 (yearly), \$2,160 (prorated)
- f. Vice President for Diversity, Equity, & Inclusion - \$2,880 (yearly), \$2,160 (prorated)
- g. Chief Justice - \$2,220 (yearly), \$1,665 (prorated)

3. The following positions shall receive the total amount noted below allocated over a period of eight (8) months for September – April.

- a. Executive Secretary - \$2,160
- b. Chief of Staff - \$1,665
- c. Speaker of Senate - \$1,530
- d. Attorney General - \$765
- e. Treasurer - \$765
- f. Director of Communications - \$675
- g. Director of Engagement - \$675

- h. Director of Programming - \$675
- i. Director of Environmental Affairs - \$675
- j. Director of IT and Webmaster - \$675
- k. Chief Administrative Officer - \$585
- l. Chief Legislative Officer - \$585
- m. Chief Implementation Officer - \$585
- n. Senate Secretary - \$585
- o. Press Secretary - \$585
- p. Chief Advisor to the President - \$585
- q. Deputy Chief of Staff - \$585

Section 3: Provision Allowing for the Minor Adjustment: This legislation shall include a provision allowing modifications regarding the distribution, method of payment, or minor modifications related to the amount of payment, pursuant to Kendra Powell, Associate Director of Business Services for the University Division of Student Life and/or the Vice President for Financial Affairs if deemed necessary to carry out the payment of officers. These modifications, if at all necessary, would be communicated to Senate and would only be required due to errors or changes in University policy regarding the payment of students.

Section 4: Distribution of Copies: Copies of this act be sent to Harrison Adams, SGA President; Hunter Scott, SGA Vice President for Financial Affairs; Ms. Stephanie Shamblin, Director of Student Governance and Citizenship; Mrs. Kendra Powell, Associate Director for Business Services; all members of the SGA whose positions are to receive a stipend via this Act; and The Crimson White Media Group for informational purposes.



Bill B-04-19
The University of Alabama
Senate 2019-2020

Authors: President Harrison Adams, Chief Legislative Officer Price Dukes

Sponsors: Speaker of the Senate Kathryn Hayes, Senator Kaelyn Embler, Senator Olivia Davis

Endorsements: Vice President of Diversity, Equity, and Inclusion Demarcus Joiner, Vice President for Academic Affairs Allison Bailey, Director of Environmental Affairs Katie Arrington

**A BILL TO ALLOW LAW SCHOOL STUDENTS TO COMPLETE
OFFICE HOURS IN THE LAW SCHOOL**

Section 1. Findings:

- A) Students of the Law School shall be represented by a number of law Senate seats apportioned based on each full two percent of enrollment in The Law School of The University of Alabama and shall have at least two seats.
- B) Each Senator is required to fulfill two office hours every week for each week in which the Senate has convened.
- C) Graduate students that represent the Law School in the Senate are currently required to fulfill these office hours in the SGA office.
- D) Forcing students of the Law School to complete their hours in the SGA office is inconvenient for these students. It forces them to take precious

time out of their demanding schedules to commute to and from the Law School to the Ferguson Center.

- E) This bill would allow Law School students to fulfill their office hours in the boundaries of the Law School and report them directly to Executive Secretary Alex Sample as they are completing them.

Section 2. Legislation:

Chapter 200.3.3 Office hours must be held in the SGA office or be official SGA business. **Further definition of SGA business includes any documented SGA related work completed by Law School students within the boundaries of the Law School.**



Constitutional Amendment C-08-19
The University of Alabama
24th Student Senate

Authors: President Harrison Adams, Executive Vice President Clay Martinson, Senator Royce Dickerson

Co-Sponsors: Speaker of the Senate Kathryn Hayes, Senator Sam Rickert, Senator Erin Jolley, Senator Will Stiers, Senator Ellen Walton, Senator Anna Beth Payne

Endorsements: Vice President for Financial Affairs Hunter Scott, Vice President of Student Affairs Jason Rothfarb, Vice President of External Affairs Brooks Payne, Vice President of Academic Affairs Allison Bailey, Vice President of Diversity, Equity, and Inclusion Demarcus Joiner, Executive Secretary Alex Sample

**A CONSTITUTIONAL AMENDMENT TO CHANGE THE PAY SCALE
PROCESS FOR THE FOLLOWING YEAR'S SGA**

Section 1: Findings

The Constitution and the Code of Laws are living documents that must be updated and reviewed to meet the needs of the students at the Capstone. This change in the Constitution will ensure the transparency of the creation of the pay scale. The creation of the Pay Scale shall be vested in the current VPFA for the following year's Administration. The passage of the Pay Scale will be voted on by the current Senate for the following year's Administration.

Section 2:

Article III

Section 7: Powers and Duties of the Senate. The Senate shall:

- A. Develop and pass legislation on behalf of students of The University of Alabama.
- B. Approve the funding recommendations for student activities and programs as proposed by the Financial Affairs Committee within the executive branch of the SGA. The Financial Affairs Committee shall be composed as outlined in Article IV, Section 9, subsection D(2)b of this Constitution.
- C. Pass an SGA budget for the fiscal year by no later than September 30th in order for the SGA to be financed.
- D. Confirm or reject Executive Council appointments, including Executive Cabinet officials and Executive Council officers appointed to fill vacancies.
- E. Select officers of the Senate, set the day and time for meetings of the Senate, and establish and enforce an attendance policy for members of the Senate.
- F. Be responsible for approving the allocation of its members among the colleges and schools of The University of Alabama in accordance with this Constitution not later than 45 days prior to the annual SGA elections.
- G. Establish a pay scale **for the following year**.
- H. Establish legislative committees as needed. The Senate shall maintain the following permanent committees: Committee on Academic Affairs, Committee on External Affairs, Committee on Finance, Committee on Student Affairs, Committee on Rule, and Committee on Ethics.
 1. Senators elected by special election shall sit on the committee of the Senator they are replacing.
 2. Committee chairs will be selected by a vote within committee.
- I. Hold special sessions of the Senate. The Senate shall hold special sessions when deemed necessary by a two-thirds vote of the Senate or when deemed necessary by the SGA President.
- J. Participate in the impeachment and removal process as described in Article IX, Section 2, subsection D.
- K. Allocate additional money to meet the needs of individual students and student organizations.

Article IV

Section 9: Duties of the Vice Presidents. The Vice Presidents of the Student Government Association shall include the Vice President for Academic Affairs, the Vice President for External Affairs, the Vice President for Student Affairs, the Vice President for Diversity, Equity and Inclusion, and the Vice President for Financial Affairs.

A. The Vice President for Academic Affairs shall propose and execute the policies of the SGA in such areas as academic programs, curriculum, instructional support, registration, advising, tutorial programs, exam schedules, and other projects, programs and initiatives related to academic affairs. In carrying out the duties of this office the Vice President for Academic Affairs shall:

1. Establish appropriate executive branch offices and committees to consider matters relating to academic affairs of The University of Alabama;
2. Collaborate with the SGA President, office directors, and committees to establish the director selection process;
3. Maintain consistent communication with the SGA President;
4. Maintain consistent communication on a monthly basis during the academic year with the staff of his or her office;
5. Establish or suspend offices and committees as may be required;
6. Perform the above-mentioned duties as well as other such duties at the discretion of the SGA President;
7. Carry out the requirements of passed Acts of the Senate and Bills of Law;
8. Instruct the incoming Vice President for Academic Affairs on all matters pertaining to the office of Vice President for Academic Affairs before leaving office.

B. The Vice President for External Affairs shall propose and execute policies of the SGA in such areas as student concerns and issues in the Alabama Legislature, Tuscaloosa City Council, alumni organizations, national organizations, other colleges and universities, and other projects, programs, and initiatives related to external affairs. In carrying out the duties of this office the Vice President for External Affairs shall:

1. Establish appropriate executive branch offices and committees to consider matters relating to external affairs of The University of Alabama;
2. Collaborate with the SGA President, office directors, and committees to decide office sizes and establish the director selection process;
3. Maintain consistent communication with the SGA President;
4. Maintain consistent communication on a monthly basis during the academic year with the staff of his or her office
5. Establish or suspend offices and committees as may be required;
6. Perform the above-mentioned duties as well as other such duties at the discretion of the SGA President;
7. Carry out the requirements of passed Acts of the Senate and Bills of Law
8. Instruct the incoming Vice President for External Affairs on all matters pertaining to the office of Vice President for External Affairs before leaving office.

C. The Vice President for Student Affairs shall propose and execute policies of the SGA in such areas as social policies, recreation and entertainment, athletic events,

Homecoming, spirit events, special campus events, and other projects, programs, and initiatives related to student affairs. In carrying out the duties of this office the Vice President for Student Affairs shall:

1. Establish appropriate executive branch offices and committees to consider matters relating to student affairs of The University of Alabama;
2. Collaborate with the SGA President, office directors, and committees to decide office sizes and establish the director selection process;
3. Maintain consistent communication with the SGA President;
4. Maintain consistent communication on a monthly basis during the academic year with the staff of his or her office
5. Establish or suspend offices and committees as may be required;
6. Perform the above-mentioned duties as well as other such duties at the discretion of the SGA President;
7. Carry out the requirements of passed Acts of the Senate and Bills of Law.
8. Instruct the incoming Vice President for Student Affairs on all matters pertaining to the office of Vice President for Student Affairs before leaving office.

D. The Vice President for Diversity, Equity and Inclusion shall propose and execute the policies of the SGA insuring the inclusivity of all students, regardless of gender identity or expression, ability, sexual orientation, race, ethnicity, age, language, religious beliefs or any and all backgrounds, while simultaneously serving as the SGA's liaison to students of cultural, racial, or ethnic minority, international students, LGBTQIA+ students, veteran students, students with disabilities, and students who may feel underrepresented or marginalized at any point in their time on campus. In carrying out the duties of this office the Vice President for Diversity, Equity and Inclusion shall:

1. Establish appropriate Executive Branch offices and committees to consider matters relating to Diversity, Equity and Inclusion of The University of Alabama;
2. Collaborate with the SGA President, office directors, and committees to establish the director selection process;
3. Maintain consistent communication with the SGA President;
4. Maintain consistent communication on a monthly basis during the academic year with the staff of his or her office;
5. Establish or suspend offices and committees as may be required;
6. Perform the above-mentioned duties as well as other such duties at the discretion of the SGA President;
7. Carry out the requirements of passed Acts of the Senate and Bills of Law;
8. Instruct the incoming Vice President for Diversity, Equity and Inclusion on all matters pertaining to the office of Vice President for Diversity, Equity and Inclusion before leaving office.

E. The Vice President for Financial Affairs shall propose and execute policies of the SGA in areas of financial management such as financial aid (student loans, scholarships, employment, work study programs, insurance), tuition, SGA expenses, and other projects, programs, and initiatives related to student affairs. In carrying out the duties of this office the Vice President for Financial Affairs shall:

1. Select the Treasurer, as outlined in Article IV, Section 10, subsection B, based upon application, merit, and qualifications, with confirmation by the Executive Council and a majority Senate vote;
2. Establish and serve as Chairperson of the Financial Affairs Committee;
 - a. The Financial Affairs committee shall meet at least monthly during the academic year to allocate funds as deemed appropriate in accordance with the Financial Affairs Committee's established rules and regulations.
 - b. The Financial Affairs Committee shall be composed of the Vice President for Financial Affairs, who chairs the committee; the SGA Treasurer; five members of the Senate Committee on Finance; three members from the coordinating body of student organizations; and two members from the heads of student organizations selected by the University of Alabama's Vice President for Student Affairs in conjunction with the administration of The University of Alabama.
 - i. Quorum constitutes two-thirds of the committee's membership and shall be required in order to conduct business.
 - ii. The Vice President for Financial Affairs shall exercise voting privileges on the Financial Affairs Committee when the voting of the regular members of the Financial Affairs Committee results in a tie. The SGA Treasurer shall serve as a non-voting member ex officio on the Financial Affairs Committee.
 - c. The Vice President for Financial Affairs must present the proposed allocations to the Senate for approval within two Senate sessions following the Financial Affairs Committee meeting.
3. Oversee all financial transactions of the Student Government Association;
4. Collect and disburse funds of the SGA using accounting standards that are accepted and practiced by The University of Alabama System and keep a permanent record that is available to any student of The University of Alabama;
5. Render an account of current finances to the Senate quarterly and upon request;
6. Compile and post on the SGA website a financial statement of all SGA operations at least once monthly during the fall and spring semesters;
7. Prepare the SGA budget annually and present such budget to the Senate;
 - a. The budget must be presented to the SGA Senate by fifteen calendar days prior to the new fiscal year.

8. Aid SGA offices in preparing budgets;
9. Establish the appropriate offices to consider matters relating to financial affairs of The University of Alabama and suspend offices as may be required with the approval of the Executive Council;
10. Maintain consistent communication with the SGA President;
11. Maintain consistent communication on a monthly basis during the academic year with the staff of his or her office;
12. Present records to the incoming SGA President and Vice President for Financial Affairs at the end of each administration;
13. Oversee disbursement of money from the SGA Emergency Loan Fund;
14. Advise and manage the Treasurer in the fulfillment of his or her duties;
15. Perform other such duties as the Executive Council may assign;
16. Instruct the incoming officers on all matters pertaining to the office of Vice President for Financial Affairs before leaving office.
17. Prepare a pay scale for the upcoming Fiscal Year that will be presented to the incoming officers as their pay scale. In the event that a position is added, modified, or deleted in the SGA Code of Laws or SGA Constitution, the incoming VPFA will retain the ability to modify the pay scale for that office.