

Executive Cabinet Meeting

October 2, 2016 at 8:00 PM

Ferguson Center 2408

- I. President – Lillian Roth: Present
 - a. Graduate school student from the Graduate Student Association will be joining us at cabinet meetings to ensure the voice of graduate students at the University of Alabama is heard.
 - i. Provides research money and grants to graduate students.
 - ii. Represents the 48 graduate programs.
 - iii. Will also start attending senate meetings.
 - iv. Keep them updated about any volunteer opportunities graduate students could be involved in as well as any other opportunities to unite graduate and undergraduate students.
 - b. This week be more proactive in planning and submitting approval forms. Thank you to Braden and Jordan who have been fantastic about getting these approval forms in on time.
 - c. Trying to touch base with everyone this week.
 - i. Think of anything that you want Sean, Ben Jackson, and Lillian to discuss, let them know as soon as possible.
- II. Executive Vice President – Ben Leake: Present
 - a. FYC: Adding a parliamentarian – they cannot be an FYC member. Preferably a freshmen or sophomore with a grasp of Roberts Rules of Order. If you have any recommendations, please let Ben know.
 - b. Exec Council: Sunday, October 9 from 11 AM to 1 PM. FYC Retreat – Manderson Landing. Have a few brief introductions and ice breakers. Let Ben know if you can attend as soon as possible. Exec Cabinet is welcome to attend as well!
 - c. Student Action Teams/Community Service Project
 - i. Similar to Parking Partner: enter the types of organizations/interests you have to start plugging students into the service organizations that already exist on campus.
 - d. Goal: have a finalized list of all campus service organizations and contact their presidents.
- III. Vice President for Academic Affairs – Emily Cerrina: Absent
 - a. Research Grant Application is ready and just needs to be added to the website
 - i. Shaun Hogan, contact Emily to get the application put up. Cell phone: (201) 574-6286
 - ii. Grayson, graphics request will be filled out soon. Please complete ASAP.
 - iii. Applications are due October 14.
 - b. Crimson Closet clean out is still ongoing. Stephanie has done an amazing job organizing.

- i. Mary lee, please let Emily know when you are available next to set a date(s) for the Business Clothing Drive.
 - c. Will be in the office Monday from 10 AM – 1 PM if anyone has questions.
- IV. Vice President for External Affairs – Braden Morell: Proxy – Virginia Pittman
 - a. Roll The Vote: Registered 475 voters thus far.
 - i. Have a drive Wednesday at the University Recreation Center and Thursday at Presidential Village.
 - ii. Trying to go to organization meetings, specifically Greek houses, over this next week.
 - b. Lobby Board: developing legislative agenda for the year.
 - i. Assigning each member with congress member or senator.
 - c. Meeting with Matt Calderone: reduced fair program with uber as well as working with local leasing companies to help people stay in their leases through the summer.
 - d. Rental Life 101: Braden will be speaking at the event in the Ferg Monday (10/3).
 - i. Encourage freshmen to attend Rental Life 101.
 - e. Second Helping: now has 4 coolers to allow for more food to be transported. Over 400 pounds of food were donated this past week. Also working to reach out to other Greek Houses to get involved
 - f. Goal: 500 pounds of food this next week.
 - i. Consider making a committee to help with the increase in participation and food collection.
- V. Vice President for Financial Affairs – Jordan Forrest: Present
 - a. Upcoming FAC Meeting: Evening of October 3, 2016.
 - b. Upcoming Needs-Based Scholarship Meeting: October 4, 2016.
 - c. Upcoming Legislation
 - i. FAC
 - ii. Pay Scale
 - iii. BABH
 - iv. And others
 - d. Upcoming Events
 - i. Pie for Purpose on October 24.
 - ii. Bama Budget Meetings on October 13 and 18.
 - iii. November 4: food truck event.
 - iv. Office hours will be given for donating cans. 6 cans will equal one office hour.
 - e. Goal: have everything allocated for FAC tomorrow night.
 - f. Sponsor secret meals for hungry children – event in October at Red Shed.
- VI. Vice President for Student Affairs – Dalton Beasley: Present
 - a. Had a cabinet meeting today:
 - i. Transportation directors met with Director of Transportation Services, Mr. D’Esposito. They want to work on outreach for the current services that Transportation Services already offer.
 - ii. Finishing up details for speaker series (goal for week).
 - 1. Mental Health Forum towards the end of October with 4-5 campus leaders and a major speaker.

2. Submit approval form as soon as possible.
- VII. Executive Secretary – Claire Parker: Present
 - a. Standing Committee Application will go live this week.
 - i. Submit a graphic form to Grayson as soon as possible.
 - ii. Will send to Exec for final approval/revisions.
 - b. Officer Hours 101: meet with Lillian to determine plan on what SGA members should be doing during their office hours.
 - c. Confirm with Dr. Caldwell that the users have been uploaded to the new office hour website. Looking to have registration for the new website begin this week.
 - d. Continue to send proxies to meeting.
 - e. Goal: send out office hour emails and launch standing committee application.
 - VIII. Chief of Staff – Ben Jackson: Present
 - a. Touch base with everyone this week to make sure the Chief of Staff is giving everyone the resources they need on weekly goals.
 - b. Move to monitoring productivity on a weekly basis.
 - IX. Deputy Chief of Staff – Mollie Gillis: Present
 - a. Keep encouraging people to apply for Tailgating Executive Board.
 - i. Rolling application, so students can continue to apply.
 - ii. Set through Texas A&M game, but we will need more people for subsequent games to have organizations be able to continue tailgating on the Quad.
 - b. Goal: get more applications for Tailgating Executive Board and create a centralized Google Drive with all forms (Project Approval, Communications, etc.).
 - X. Webmaster – Shaun Hogan: Present
 - a. Meet with Grayson and Dr. Caldwell about doing some work on the website to transition from current frame work from a more easily edited framework.
 - b. Transition vote website to sga.ua.edu (long-term goal).
 - c. Work with Grayson, Lillian, and Sara to discuss feasibility and planning of a News tab on the website.
 - XI. Treasurer – Tyler Portanova: Present
 - a. FAC Meeting on Monday.
 - b. Needs Based Scholarship on Tuesday.
 - c. Goal: have minutes out from these meetings as soon as possible.
 - XII. Director of Communications – Grayson Everett: Present
 - a. Sent out first internal newsletter.
 - i. Statistics: over 90% opened. Over 50% clicked on at least one link. Over 20% clicked on multiple links.
 - b. Tonight: send out press release for End the Stigma Week.
 - c. Anything for newsletter tonight: send it along
 - i. Tonight's newsletter: End the Stigma, Roll the Vote, FYC announcement, Rental Life 101, and potentially details on the Riverwalk Clean Up.
 - ii. Will always be sent on Sunday night before 10 PM.
 - d. Goal: help out with End the Stigma.
 - e. Continue submitting communications approval form.
 - XIII. Director of Media Relations – Sara Oswald: Present

- a. Sending press release out regarding End the Stigma.
 - b. Let her know if you need any help!
- XIV. Attorney General – Haley Loffin: Absent
 - a. No Minutes.
- XV. Chief Advisor to the President – Sean Ross: Present
 - a. End the Stigma Week: everyone needs to be actively engaged in End the Stigma programming. Support the program and the issues!
 - b. Great job on people getting project approval forms in.
- XVI. Chief Implementation Officer – Michael Doehring: Present
 - a. Cabinet member would like to work with Transportation Services (discuss with Dalton).
 - b. Discuss wellness event on the quad: fair with PH, Gamma, Greener Tide, etc. Have a band and health food vendors potentially on the Quad. This is all in the exploratory/planning stage.
 - c. Goal: continue researching for the wellness event.
- XVII. Director of Engagement – Jared Hunter: Present
 - a. Have cabinet meeting October 3.
 - b. Say Hey, SGA! Is being working on.
 - c. Engagement ambassadors are still here to be used. If you need help with anything (events, outreach, etc.), please let Jared know.
 - d. Goal: Say Hey SGA! Finish planning and go through and inventory what materials and promotional items we have.
 - i. Collaborate with Grayson to create updated and revised materials.
 - ii. Figure out flag situation: the stand is bent.
 - iii. Grayson has information regarding previous vendors used.
- XVIII. Chief Administrative Officer – Tom Lekai: Present
 - a. SGA Wide Meeting – next week on Monday (October 10).
 - i. Either ballroom or Alston 30.
 - ii. Tom will receive excuses.
 - iii. 8 PM – 9:30 PM
 - iv. Send Tom information for the PowerPoint. Consider adding Google slides.
 - v. Mr. D’Esposito, Bama Dining, and OIT would like to speak
 - b. SGA Halloween Party: exploratory stage.
 - c. Goal: SGA Wide Meeting/Presentation.
- XIX. Director of Programming – Paige Lindgren: Present
 - a. End the Stigma week begins tomorrow!
 - i. [Event List](#)
 - b. Try to be at as many events as possible. Sign-ups to volunteer can be found here: https://docs.google.com/spreadsheets/d/1XjhfDfX2faq8_881fwPmOEHRaBrXqcGRuyj4RuSSJqI/edit - gid=0
 - c. The Wall event will be manned mostly by Paige’s cabinet, so please try to help with that whenever available.
 - d. Mental Health Resource fair: tables on Promenade.
 - i. Potentially having an SGA table, so please try to man it if you can!
 - ii. Smaller Say Hey, SGA! With emphasis on the Crisis Text Line.

- e. Everything is Greek point approved.
 - f. Graphics are complete!
 - g. JNJ is donating \$2 for every T-shirt sold to a nonprofit of our choice. Any ideas?
 - i. Talk to NAMI, other organizations, etc.
 - ii. Talk to Dr. Caldwell.
- XX. Director of Multicultural Affairs – Shelby Norman: Present
- a. Received an email from someone in the cabinet about SGA sponsoring the International Coffee Hour in November.
 - i. Will plan a meeting to discuss details and submit a project approval form.
 - b. Goal: Sort out details regarding sponsoring International Coffee Hour.
- XXI. Director of Environmental Affairs – Cam Smock: Present
- a. Riverwalk Clean Up was a lot of fun! Over 100 participants collected over 800 pounds of trash.
 - b. Goal: set up a meeting with the Ferg Director. They would like to co-sponsor a sustainability grant with us.
- XXII. Speaker of the Senate – Lance McCaskey: Present
- a. Many pieces of legislation passed.
 - b. Senate budget surplus will go for senate printing – no funding left from this.
 - c. Introducing a bill to create a Senate Rules and Regulations document.
 - i. Take out Senate Standing Rules and procedural Senate rules from the Code of Laws and move to this document.
 - ii. Rules and Regulations committee would be in charge of this.
 - iii. New Bill:
 - 1. Resolutions must be written by Senators.
 - 2. Act and Bills must be written by exec council or senators
 - 3. Adding an endorsement line for organizations to be involved
 - d. Code of Laws: update
 - i. Executive Branch will need to introduce ideas to the senate to work on the Executive parts of the Code of Laws.
 - ii. Attorney General, Haley, will be looking to create a task force for reviewing the Executive Branch COL (reach out to her if you are interested).
 - iii. There will also be a Judicial Board Task Force.
 - iv. Goal for updating the Code of Laws: make the document shorter and more succinct.
- XXIII. Secretary of the Senate – Megan Wingbermuehle: Proxy – Falkner Werkhaven
- a. No minutes.
- XXIV. Chief Justice – Shanikia Young: Present
- a. Reach out to Shanikia with any ideas on how to improve football ticket transfer/penalty system.
 - i. Students are randomly transferring tickets to other students, which is just now becoming an issue.
 - b. Upcoming Events
 - i. Helping out with Alcohol Awareness week October 17 – 21.
 - 1. Wednesday morning/afternoon: pledge on the quad.
 - 2. Walk Wednesday night at 6 or 7 PM.

3. Ordered some new bags with Alcohol Awareness ribbon.

c. Goal: work through penalty point appeals and other issues.

XXV. Director of Student Governance and Citizenship – Dr. Caldwell: Absent