

Executive Cabinet Meeting

August 28 at 8:00 PM

Ferguson Center 2408

- I. Chris D'Esposito, Director of Transportation Services
 - a. Multi Space Pay Station: Concerns and complaints about students who would like to go to the Rec Center, but did not purchase a parking permit. We cannot let students park free at the Rec Center because it would be overrun with people going to class. Essentially, this is a meter concept. There is one station in the upper rec lot, furthest row from rec (facing softball fields). First half hour is free, first hour is one dollar, every subsequent hour is two dollars. If people get in and get out, this will only cost you \$1. Only applies for hours from 7 AM to 6 PM Monday through Friday (when a permit is required). Also, a station has been added at the Transit Hub. This is by the apartment shuttle stop. If people need to run in and run out of an academic building, this is a convenient option. Same rates apply as Rec Center Pay Station.
 - b. Ride Amigos: Fully functional in-house ride share program. If you have a university email account (anything ending in ua.edu), you can use this system. You can look for people going to places like Tennessee for the week. Bamaparking.ua.edu and crimsonride.ua.edu have links with more information. This also incentivizes taking the bus, riding bikes, and ride shares.
 - c. Crimson Ride: Students in the largest parking lots (especially outer lots), are trying to get to the heart of campus quickly. This led to the creation of express services to Gorgas from the outer lots during peak hours (example: 2 – 3 PM). Silver route has added stops. Apartment shuttles have been extended until 9 PM (from 7 PM).
 - d. General ideas from Executive Cabinet:
 - i. Add 3-5 swipes per year for students to go to the Ferguson deck. This would help for people have formal meetings.
 - ii. There is a plan to incorporate more pay stations. Currently evaluating different options. Students also have the option of parking downtown for free and then taking the Tuscaloosa Trolley to campus, which is a service purchased by parking each year.
 - iii. Parking space tracking system? This has been investigated. Working with CAPS to see what options are viable. Cost is the largest limiting factor as the systems are very expensive.
 - iv. There is a general lack of knowledge as far as services offered. SGA can work to ensure that students are aware of all opportunities and services offered through the University.
 - v. Freshmen not having cars on campus? The only SEC school with this policy is Vanderbilt, as they are located in a large city. As a selling tool to future students, telling someone they can't bring their car is not a great selling feature.

1. 52% of residential students bring a vehicle (near 60% by the end of the year). Commuter students are actually less than 52%.
- vi. Traffic Issues: Crosswalk right by the Ferg parking deck. They can use the bridge. This has been discussed for many years.
- vii. Incentives: if you don't bring a car, you can be bumped up a time slot to register. Other incentives are possible such as football tickets, etc.
- viii. Positive parking incentives? In 2011, they instituted a program that everyone without a ticket is eligible to receive \$100 scholarship per semester. 5 are given out
- ix. Bike incentive program: points for using a bike. Part of registration would involve a barcode/magnetic strip. Put in intersections, which would track when bikes pass through. Using a bike would result in more incentives/benefits.
 1. Issue: a lot of students just don't use bikes or abandon them. These bikes are collected after sitting for a long time and then sold after six months (on ua.edu). Cannot give to Bama Bikes program due to liability concerns.
- e. There is parking – they have never overfilled a zone. It just might not be exactly what you want. Two more parking decks are in the works (one by Tutwiler and one by Moody).
- f. Parking attendants are people and would like to be respected by campus more often.

II. President – Lillian Roth: Present

- a. Thank you to everyone for helping out with Get On Board Day. It is important to make sure that every Executive Cabinet member sets a positive example for the rest of SGA by attending these events and being actively engaged. This also applies to events like Say Hey SGA!
 - i. Post GOBD email.
 - ii. Consider having briefing emails beforehand to make sure all SGA members working a particular outreach event are knowledgeable on general SGA topics and the specific topics of the outreach event.
- b. Be approachable and aware during office hours. Make sure there isn't anyone waiting to talk to you and talk with other SGA members completing their office hours. Also, office hours are to be used for SGA purposes.
- c. Make sure you are getting agenda items to Claire by the deadline.
- d. Reach out to your cabinet by the middle of this week if you have not already done so. Also, be sure each cabinet member is aware of their specific position and its responsibilities.
- e. Presidents Council: Make every arrangement you can to be at this first Presidents Council on September 19. Executive Council presence is key. More details to come.
 - i. Presidents Councils after that will get more specific regarding hot topics on campus, other campus issues, etc. Be in correspondence with Will Leathers (and his assistant) regarding any ideas you have for these topics, discussions, the Council's effectiveness, etc.

- f. Meeting next week is going to be determined by Doodle Polls. It will not take place on Sunday night.
- III. Executive Vice President – Ben Leake: Present
- a. Get On Board Day: The event was very successful. Thank you to everyone who came out to help.
 - b. First Year Council: Over 1,000 applications. The application closes August 28, at 11:59 PM. Interviews to take place after Labor Day.
 - c. Say Hey SGA: Likely start the week after Labor Day. Will try to make the timing more consistent – have a moving location, but take place at the same time each week/month – seeing as a past issue was having people volunteer consistently.
 - i. Move away from paper fliers and to digital fliers. This will decrease printing costs, paper use, etc. Use ACT Card swipers to gather data and then send fliers immediately following event.
 - ii. Can then use the data from the ACT Card swipers to determine which students we are reaching, which locations work best, other information etc.
 - iii. Use this data to create an opt in for SGA email correspondence.
 - iv. Meet with Jared this week to discuss Engagement Ambassador Involvement.
- IV. Vice President for Academic Affairs – Emily Cerrina: Present
- a. Academic Integrity Week volunteer spreadsheets will be sent out this week. Will hopefully be sent out tonight. Tuesday, Wednesday, and Thursday.
 - i. Claire will send out.
 - b. Test/Syllabus Bank: If there is anything you'd like to donate, just let Emily know.
 - i. Syllabus bank does already exist – consider adding to their system/collaboration.
 - ii. Consider forming a test bank.
- V. Deputy Vice President for External Affairs – Braden Morell: Present
- a. Better Relations Day: This is on October 25. The agenda is essentially finalized, working on a few details. Will order T-shirts this week. Counter parts list is going to be sent out this week - please answer this email.
 - i. Need keynote speaker and discussion topics. Speaker potentially at large group discussion. Then we will have small group discussions that will have a guided conversation to encourage collaboration. Potential topics:
 1. Talk about ways that our schools can work together. How can we work together? Use the collaborative power of two large universities to work together.
 2. Ideas in the works such as transportation services. Talk about what we do and how we can work together to do this. Last year, talked about current issues. Move conversation forward - talk about what programming and initiatives we implement to confront these issues.
 3. There are a few opportunities for group speakers, but the day will be mostly student discussion.

- ii. Reach out to counter parts ahead of time to be better prepared on the day of.
 - iii. Discussion topics will also be emailed out ahead of time.
 - iv. Group project that day with Auburn: tentatively a drive to benefit flood relief in Baton Rouge. Will consult with LSU before finalizing.
 - b. Lobby Board: Applications close tomorrow. 102 applicants thus far. Interviews will be Tuesday and Wednesday in the conference room. First meeting either late this week or early next week.
 - c. Voter Registration: September 14, 10 AM – 4 PM. Tuscaloosa Registrars office will be there to help (will likely not attend later Voter Registration drives).
 - d. Blood Drives: This Monday, Tuesday, and Wednesday in the Heritage Room. Greek points, service hours, free food, etc. available. Send out Google Doc to help get people to sit at a table in the Ferg (potentially).
 - e. Friday is College Colors Day: wear your college colors on Friday (September 2).
- VI. Vice President for Financial Affairs – Jordan Forrest: Present
 - a. Military Dependent Scholarship: Released last Thursday and closes this week. If anyone asks about turning it in, there is a folder on the front desk that is labeled.
 - b. Needs Based Scholarship: Will work on forming committee for this and Military Dependent Scholarship this week.
 - c. Cabinet Updates: great ideas. Will let everyone know when finalized.
- VII. Vice President for Student Affairs – Dalton Beasley: Present
 - a. Student Organizational Seating presentations have concluded.
 - b. Selecting map over the next week and preparing for potential appeals. Will be released by this Saturday. Have this go through one singular source/single announcement.
 - i. Everything regarding media, questions, concerns, etc. should be directed through Dalton and Dr. Caldwell. Remember that everything said by a member of the Executive Cabinet, even just between friends, represents SGA.
 - c. Meeting with Cabinet Sunday at 5 PM. Try to have bi-weekly meetings in person. Will also work on digital communication (Trello, etc.)
- VIII. Executive Secretary – Claire Parker: Present
 - a. Office Hours:
 - i. After this crazy week, they will be posted online. Directors, Senators, etc. will now be held accountable for completing their hours each week. These hours will be kept on the SGA website. It will be the responsibility of each officer to verify their hours and notify Claire with any concerns. SGA members will only be notified of issues if they are violation (such as not making up missed hours the following week).
 - ii. In the meantime, emails will be sent out.
 - iii. Do not forget to log your office hours – you cannot be paid unless these are logged.
 - iv. Keep cabinets updated with Office Hour requirements.
 - b. SGA Calendar: Shaun and I have been brainstorming different ideas for a calendar. Google calendar may be used temporarily, until a specific calendar can be designed and implemented.

- c. Open Office Hours
 - i. Will be sent out this week. 2 hours per Executive Cabinet member (can be non-consecutive) when you are guaranteed to be in your office.
 - ii. These will be added to website.
 - d. Agenda items: Thank you for sending these in. As a reminder, they are due at 10 PM on Friday until further notice.
 - i. If you are missing a meeting and still have notes you would like added to the minutes, please send me an email prior to the start of that week's Executive Cabinet meeting with your minutes.
- IX. Chief of Staff – Ben Jackson: Present
- X. Deputy Chief of Staff – Mollie Gillis: Present
- a. Tailgating: Organizations will now be applying for spaces on the quad where they can tailgate either each week or for different games. OFSL/Source will handle most requests. There will be a very strict accountability system based off of points. Organizations could lose spots on the Quad after acquiring a certain number of points, which could then effect long term seating/spots on Quad/in actual games.
 - i. We do not have legislate this, but we need to create the monitoring board. Selection will be a survey that is open for 10 days and posted on SGA website. Depending on how many people apply, they will work with Game Day Partners, TPD, and UAPD for at least one home game this season to monitor the quad beforehand (ensure they aren't violating any restrictions) and then making sure that everything is cleaned up in a timely manner. They are only looking for violations – they will not be handing out violations on the spot, just recording and then submitting. These are basic guidelines – nothing excessive or overbearing.
 - 1. Contact Mollie for the detailed plan.
 - ii. Greek lettered organizations will go through OFSL. Other student organizations will go through the Source. SGA's only real piece in this is the accountability component.
- XI. Webmaster – Shaun Hogan: Present
- a. Working on little things on the website.
 - b. Calendar: trying to keep everything centralized. Not satisfied with using a Google Calendar, so looking for a long term solution.
 - c. Currently working on the Resource tab which will likely be launched this week.
 - d. Shaun will make sure applications are taken down.
- XII. Treasurer – Tyler Portanova: Present
- XIII. Director of Communications – Grayson Everett: Absent
- a. Schedule Executive Cabinet pictures as soon as possible.
- XIV. Director of Media Relations – Sara Oswald: Present
- XV. Attorney General – Haley Loflin: Present
- a. Updating the Constitution from previous passed bills.
 - b. Starting to review Constitution and Code of Laws to make sure they match.
- XVI. Chief Advisor to the President – Sean Ross: Present
- a. Project Approval and Follow-Up: hopefully, this will help create easier succession between positions and allow for cohesive and effective

- communication. This is in addition to Jordan and Grayson's forms – not a replacement.
- b. Presidents Council: September 19 – keep this date clear. All Executive Cabinet Members are expected to attend.
- c. Legislative Work: If you need help, contact Sean.
- XVII. Chief Implementation Officer – Michael Doehring: Present
 - a. Meet with Paige regarding Mental Health Week.
 - b. If you have programs that you want pushed, but do not have time for, talk to Michael to get the ball rolling.
- XVIII. Director of Engagement – Jared Hunter: Absent
 - a. Utilize engagement ambassadors for all different organizations, so let Jared know about organizations that might need SGA's help.
- XIX. Chief Administrative Officer – Tom Lekai: Absent
 - a. Finish cleaning out and organizing the office space as soon as possible.
- XX. Director of Programming – Paige Lindgren: Present
 - a. Working to get Task Forces up and running.
 - i. Have secured multiple partners for both Mental Health Week and Sexual Assault Prevention Week.
 - b. Meet with Lillian this week.
- XXI. Director of Multicultural Affairs – Shelby Norman: Present
 - a. Cabinet Update:
 - i. Try to connect minority organizations on one calendar to try to make sure they don't overlap, so people can branch out and attend different organizations. Cabinet positively received this idea, so working to implement it as soon as possible.
 - ii. International students:
 - 1. Have an international organization gala for international students.
 - 2. Work on transportation to and from the airport for international students.
 - a. Uber Highway: long distance Uber for a more reasonable fare. They are trying to move this forward, so this could potentially be used for these organizations. If we can't do a more university sanctioned route, this could work.
 - b. Crimson Ride provides similar services during peak times, so make sure these are advertised and expanded on for international students
- XXII. Director of Environmental Affairs – Cam Smock: Present
- XXIII. Speaker of the Senate – Lance McCaskey: Present
 - a. Updates from meeting on August 25, 2016: resolution passed. Other legislation went to committee.
 - b. Try to get Executive Cabinet members there as often as possible.
 - i. Work to figure out an easy way to determine the number of Executive Cabinet members that will be present at each meeting.
 - c. If you are in an office that directly relates to a particular committee, try to get in touch with them by Thursday.
 - i. Send committee chairs to Executive Cabinet.

XXIV. Secretary of the Senate – Megan Wingbermuehle: Absent

- a. Make sure Shanikia is sent Senate packets as soon as they are prepared (preferable the night before), so the Judicial Board can alert Senate of any potential issues.

XXV. Chief Justice – Shanikia Young: Present

- a. Training was this past Saturday. Committees have been formed.
- b. Want to have an educational forum for students. Some rules have changed, especially regarding MIPs. There is a SNAM removal process as well – cannot apply for until semester of graduation
 - i. Anyone who would like to partner with Judicial, let Shanikia know.

XXVI. Dr. Mary Lee Caldwell

- a. Make sure you are sending all emails to Dr. Caldwell “sa.ua.edu” email address.
- b. Opportunity next weekend to partner with CSL for relief work in Baton Rouge. Saturday – Monday of next week. Let Dr. Caldwell know by tomorrow at lunch. Also open to senators and directors.
- c. Let Dr. Caldwell know about any Department Meetings.
- d. Tuesday after Labor Day is new office manager’s first day!
 - i. Make sure office is cleaned up by then.